

Community Emergency Plan

Old Catton

Why do we need a Community Emergency Plan

Emergencies happen. There are times when you may be affected by an emergency but your life is not in immediate danger. During this time you need to know how to help yourself and those around you. By becoming more resilient you and your community can complement the work of the emergency responders and reduce the impact of an emergency on your community.

What is a Community Emergency Plan

In all likelihood there is already some form of emergency plan in your neighbourhood or community. An elderly or disabled neighbour whom you occasionally get shopping for, do gardening for or generally look-out for. Maybe you are a member of a community group who takes the time to make sure its members are well and not in need of assistance. It is this sense of community caring that the emergency plan looks to expand on. To take those acts of kindness from individuals and develop them into the community. In times of crisis most people know someone who may need help.

Community resilience is about expanding these contacts. It's not about creating a new network only to be deployed as a one-off response to an emergency. It is a tool to continue the ongoing process of enhancing existing relationships.

Identifying those vulnerable within your community

Everyone reacts to crisis in different ways and the most capable individual could be the most vulnerable at a time of emergency. Everyone reacts to different circumstances in their own way and being vulnerable means different things to different people and groups. Emergency responders need to help those in need the most first and it will assist them if the Community Emergency Group has an understanding of those in the community who might be vulnerable in an emergency.

Identifying the risks

Environmental/Infrastructure Risks

- Fire
- Extreme weather
- Flooding
- Utilities failure
- Chemical spill
- Transport collision

Social Risks

- People with limited mobility
- People who have recently had an operation
- People without transport
- Transient groups (eg holiday makers)
- Groups that might have difficulty understanding emergency information or may not have English as their first language

How would these emergencies affect Old Catton?

The possibility of a crisis in Old Catton is minimal however it is important to identify the risks that could affect our community and how individuals may be affected by those risks. Old Catton is not a flood risk area, we have no major industrial plants that may affect the area and severe weather conditions would not adversely affect access to the village. However, we do have Norwich Airport in close proximity (with many flight paths going over Old Catton properties), the NDR development just outside the Parish boundary with the possibility of major traffic incidents and the risk of power outage due to severe weather conditions such as Storm Doris.

Within our community we have two residential care homes/sheltered housing, five schools, two pre-schools/nurseries. It is natural to assume that the most vulnerable residents would be the elderly but consideration should also be given to the disabled and the young. The population of Old Catton is 6,108 of which 680 residents are aged 70 years old or over and 1,044 are aged 16 years or below (Census 2011).

Assessing Skills and Resources

Having identified the potential risks to Old Catton, assessing the community's skills and resources to implement an Emergency Plan is the next stage. Questionnaires were circulated to all households with the Parish Newsletter asking residents if they would be prepared to volunteer and what skills/resources they could provide. Of the 3,000 Newsletters that were circulated x6 replies were received offering assistance (x2 of which were from Councillors) and x2 replies were received requesting that they be placed on a list of vulnerable residents. It is safe to say that there is currently no enthusiasm from the community for community resilience.

Funding for the fire and rescue services is to be cut. This will reduce the amount of resources available in an emergency. The emphasis is now on the community to "fend for themselves" until the emergency services are able to attend. However, you cannot force a community to engage particularly when it is about individuals putting others before themselves. As is common nature it will take an emergency for members of the community to pull together and in the aftermath the question of a Community Emergency Plan will be raised.

What Can We Do Now?

Target the local clubs, societies and organisations within Old Catton and engage them in community resilience. Give these group responsibility for “checking” their members in times of emergency. Giving these groups responsibility for their members will ensure that a wider coverage of residents is achieved in the event of an emergency. Twinning Society or Brownies or Youth Group or the WI could be responsible for checking their members and families are safe and then a nominated individual for each group would be responsible for notifying the Community Emergency Co-Ordinator.

Raise awareness of Community Resilience in the Parish Newsletter and ask for volunteers. Residents may be dubious of volunteering if they think it involves a lot of work. Not many will volunteer to be a Co-Ordinator, however being available to make cups of tea, hand out blankets, driving residents to the safe locations is less onerous and more residents may volunteer.

Implement a small Community Emergency Plan now. Consider the resources known to be available now. Appoint a Community Resilience Co-Ordinator and Deputy. Decide the Key Meet Location and ensure keys are available / keyholder is aware. Ensure there is an up-to-date list of essentials (blankets, pillows, food stuffs, first aid equipment) and where the resources will be obtained from in the event of an emergency (eg each volunteer to bring essentials with them, residents asked to bring their own, etc).

The key is to establish whether Old Catton has a need for a Community Emergency Plan or whether the lack of community engagement outweighs the likelihood of an emergency occurring in Old Catton. No one has a crystal ball and it is always hoped that there will be someone there to help an individual in an emergency; whether it is a family member or a neighbour. However, what if those individuals are not there? Who would you rely on if you lived alone?

Community Emergency Plan

Old Catton

Remember – In an emergency call 999 and never put yourself or anyone else in danger.

Main Contact - Plan Co-ordinator & Deputy

Name	Address	Telephone	Email
Co-ordinator			
Deputy			

Volunteers – *The more the better!*

Name	Address	Telephone	Email
Bradley Sabberton-Coe	62 Garrick Green, NR6 7AA	01603 483976	
Ken Leggett	38 Colkett Drive, NR6 7ND	01603 408823 / 07789923201	
Eileen Howard	5 Ecton Walk, NR6 7ES	01603 407611 / 07518846731	
Jane Allman	22 West Acre Drive, NR6 7HY	01603 291074 / 07712888374	
Ann Moore	22A Billing Close, NR6 7EL	01603 469133 / 07959856926	

Key Locations – *This should include somewhere to meet and co-ordinate actions from.*

Name	Address	Telephone	Other Info
The Pavilion	Recreation Ground, Church Street, NR6 7DS	Keyholder:	
Village Hall	Church Street Old Catton, NR6 7DR	Hall: Keyholder: Barry Leggett	
Hayman Lodge	Catton Park, Oak Street, NR6 7DB	Keyholder: Matt Caley / Sarah Vincent	
School	OCJS, Church Street, Old Catton, NR6 7DS	Main: 24hr Caretaker:	
Shop	Morrisons, The Paddocks, NR6		
Church	St Margarets Church Street	Rev Andrew Parsons The Vicarage, Parkside Drive	

Community Risks - Think about the things which could affect your community

	Very Likely	Likely	Less Likely	Negligible
Flooding Coastal, River, Surface	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Severe Weather Storms & Gales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility Failure Loss of water, electricity Gas, telephones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transport Issues Main routes in or out blocked	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Health Pandemic Flu	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Plan Triggers – Think about when you will activate your plan

- Environment Agency Flood Warning / Met Office Severe Weather Warning
- Call from Police
- Call from Local Authority
- Call or message from local resident

Plan Actions – These are just examples but it's good to have some pre-arranged actions.

- Call round volunteers and organise meeting or give telephone briefing
- Meet at pre-arranged location and discuss actions
- Carry out actions (e.g. check on vulnerable neighbours)
- Report back to plan co-ordinator
- Liaise with Local Authority Emergency Planner if assistance required (i.e. help from voluntary sector such as 4x4 Response)

Resources - Your community probably has lots of people with useful skills & resources willing to help when an emergency happens.

Resource	Name	Contact	Info
1 st Aid Skills	Barry Palmer	01603 465514	
Transport	Bradley Sabberton-Coe Ken Leggett Eileen Howard Ann Moore Sara Turner	01603 483976 01603 408823 01603 407611 01603 469133 01603 462104	4x4 Visit and monitor Visit and monitor Visit and monitor
Heat/ Light/ Food	Eileen Howard Ann Moore Sara Turner	01603 407611 01603 469133 01603 462104	Make tea/cook meal Make tea/cook meal Make tea/cook meal
Emotional Support			
Languages			

Generators			
Tools / Equipment	OCPC Catton Park Trust Ltd Matt Caley Peter Isherwood	01603 405484	Tractor Chainsaw Chainsaw

Local Clubs / Societies / Groups – These may be able to offer all sorts of assistance.

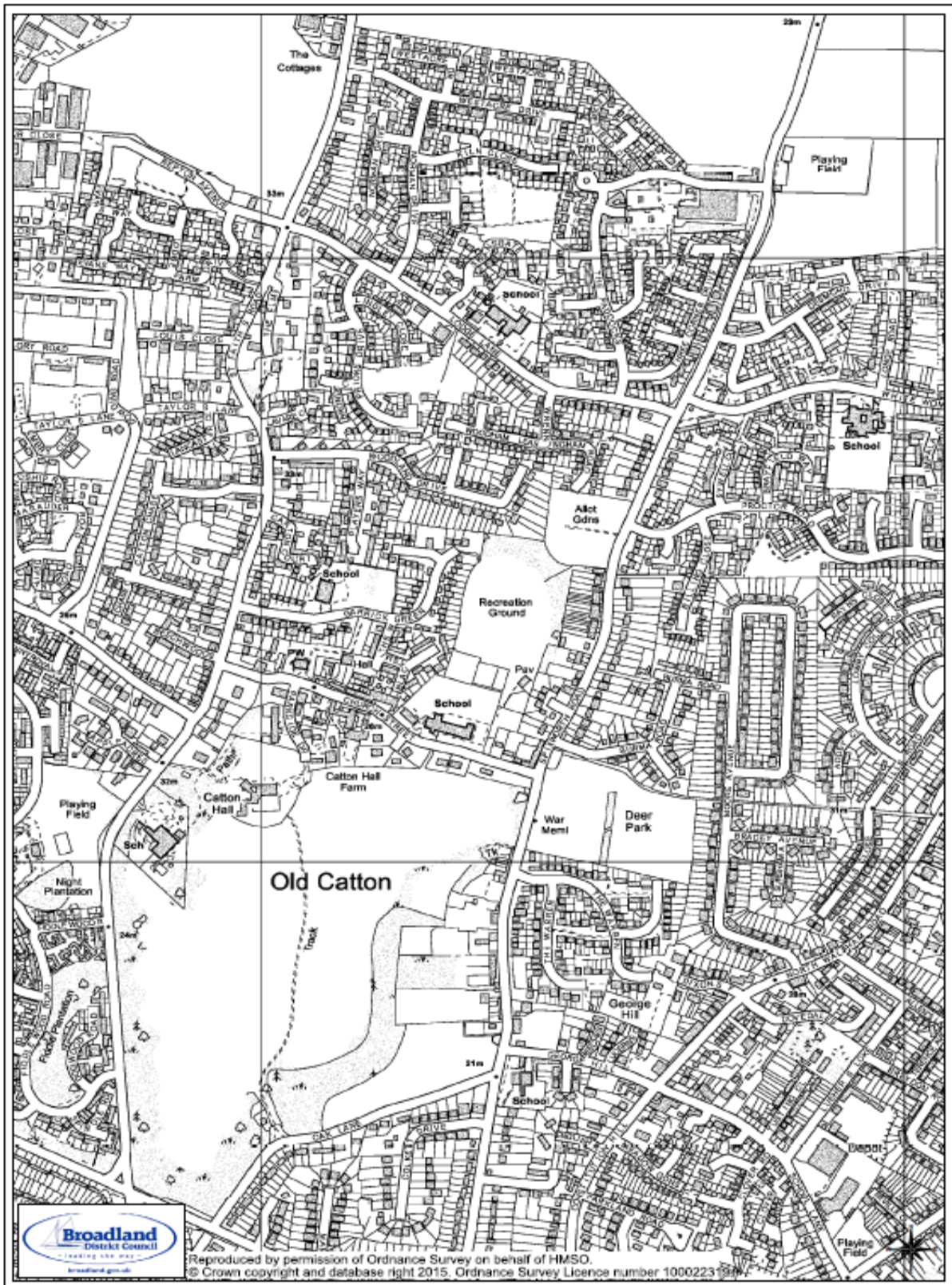
Resource	Contact Name	Contact Number	Info
Scouts/Cubs			
Guides/Brownies			
Old Catton Society			
Old Catton Twinning Association			
Friends of Catton Park			
Lawn Bowling Club			
Old Catton Tennis Club			
Old Catton Horticultural Club			
The Womens' Institute (WI)			
Old Catton Junior Football Club			
Old Catton Cricket Club			
Youth Group			
Church Groups – Knit and Natter			
Social Media e.g. FB/Twitter/Website			

Useful Contacts

Service / Role	Additional info	Telephone	Website / email
Emergency Planning Broadland	Simon Faraday-Drake	01603 430434 07552 785 087	simon.faraday-drake@broadland.gov.uk
Water - Anglian Water	24hr Control	03457 145 145	www.anglianwater.co.uk
Electricity - UK Power Networks	Supply interruption. 24hr fault line	0800 31 63 105 0333 32 32 105	www.ukpowernetworks.co.uk
Electricity - UK Power Networks	Substation issues. (Vandalism or unauthorized entry)	0800 587 3243	www.ukpowernetworks.co.uk

Gas - National Grid	24hr emergency number for gas safety	0800 111 999	www.nationalgrid.com/uk
Telephones loss of service	Individuals will need to contact their own service provider.		
Telephones Damage to Infrastructure	BT Openreach Damage to phone lines, poles, street cabinets, man-hole covers etc	0800 023 2023 (option 1)	
Health - NHS Choices	24hr health advice and information	111	www.nhs.uk

Map



Notes