

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 14TH OCTOBER 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mr J Arnott
Mr T Cooke Mr G Crouch Mr B Leggett
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
x4 residents

50. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Callam and Norfolk County and Broadland District Councillor K Vincent.

51. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Item 10.1: Councillor T Cooke
There were no further declarations of interest.

52. TO RECEIVE APPLICATIONS FOR THE CO-OPTION OF COUNCILLOR FOR THE VACANCY ARISING FROM THE ELECTION PROCESS AND ELECT A MEMBER

Application for co-option was received and considered from Mr M Winhall. Members unanimously voted in favour of Mr M Winhall. Election of Mr M Winhall as Member of the Parish Council was AGREED. Declaration of Office and Register of Members Pecuniary Interests were completed and signed.

53. MINUTES OF THE MEETING OF 09.09.2024

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

54. MATTERS ARISING

Councillor B Leggett highlighted Items 43.5 and 43.6 as outstanding.
There were no further matters arising.

55. MINUTES OF THE EXTRA-MEETING OF 16.09.2024

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

56. MATTERS ARISING

There were no matters arising.

57. PUBLIC DISCUSSION

Broadland District Councillor Ken Leggett reported:

- Next full Council meeting will be held on 17th October. Item for consideration is North Group Holdings intention to withdraw from the joint venture with Broadland District Council known as Broadland Growth Ltd. Also to be discussed is proposal under Inclusive Play Provision that Broadland District Council pledge to provide accessible, safe environments that challenge, excite, stimulate and promote the interaction of all young people of all abilities and proposal under Protecting our most Vulnerable Residents from Fuel Poverty that Broadland District Council resolves to: 1) Condemn the proposal to remove the Winter Fuel Payment from pensioners who do not claim Pension Credit or are on other benefits, recognising the disproportionate impact this will have on our most vulnerable residents, particularly those in rural communities like Broadland; and 2) Commits to write to the Secretary of State for Housing, Communities and Local Government to ask that Winter Fuel Payments are reinstated to protect vulnerable pensioners. Also under Recommendations from Cabinet - Local Authority Housing Fund Round 3 it is proposed that Broadland District Council accept the proposed payment of £469,000 from the Government.
- Councillor K Leggett thanked residents for their continued support by using the glass recycling bins at various locations around the Parish to raise funds for Catton Park. Councillor K Leggett highlighted that the recycling bin at The Woodman had moved location from the pub car park (accessed from George Hill) to the parking bays located on North Walsham Road.

A resident raised concerns that HGVs were using Lodge Lane and St Faiths Road to access the Sewell Meadow development and not using the approved construction traffic route via Meteor Close. Resident had been following vehicles and had spoken directly to Sewell Meadow representative regarding vehicles not using the designated route. It was stated that Meteor Close route had been closed (hence HGVs using alternative route) – this has not been reopened. Resident stated that manhole covers on St Faiths Road were being damaged by the excess weight vehicles. Resident has been maintaining a log of all HGVs noted using the restricted route. Resident has spoken to Councillor Karen Vincent regarding this; Councillor K Vincent has told resident she will contact site on 15th October regarding this matter.

Resident of 218 St Faiths Road said they had attended meeting as a matter of courtesy to give absolute assurance that planning application proposal is for garage and occasional accommodation with no other intended use. (Resident has provided email explanation of proposed usage and also copied correspondence to LPA – Item 10.2 of Agenda.) Resident said that neighbour (who would be the only property affected) had given no objection to the planning proposal. Resident requested that, should Parish Council reconsider their position regarding the planning proposal, they write to Local Planning Authority stating they are satisfied with explanation of usage given.

Norfolk County and Broadland District Councillor Karen Vincent sent written report which was received after the meeting but is attached to the official minutes.

The meeting resumed.

58. The Clerk's verbal monthly report was received and noted. Clerk highlighted the Town & Parish Summit being held on 13th November in person at the Horizon Centre, the Winter Pressures Grant for community groups to support vulnerable residents in their area, Broadland and South Norfolk Design Code public consultation running until 11th November. Councillor T Cooke highlighted work of ground staff (Catton Park) and volunteers in clearing areas at the allotments and asked for thanks to be passed to Mr M Caley.

59. FINANCE

- 59.1. Bank balances as at 30th September 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 237 to 307 on payments schedule up to 14th October 2024 with expenditure of £72,183.13 and income of £189,982.50 were APPROVED. It was AGREED that outstanding unrepresented payment of £792.17 which pre-dates current Financial Year should be written off. List of all CIL expenditure in connection with Lavaré Park planning application was requested for next meeting.
- 59.2. Quarterly report for the period April – September 2024 was noted.
- 59.3. Scrutineer's Check for the period 1st April – 30th June 2024 was noted.
- 59.4. Scrutineer's Check for the period 1st July – 30th September 2024 was noted.

60. PLANNING

Planning applications previously agreed by email:

- 60.1. **2024/2711** – Parkside Drive Pond and Gardens, Parkside Drive, Old Catton NR6 – Notification of intention to undertake work to tree in a Conservation Area.

NO OBJECTION.

2024/2810 – 7 Parkside Drive, Old Catton NR6 7DP – Erection of two-storey rear extension and removal of existing dormer window to rear.

NO OBJECTION.

- 60.2. To note any other planning matters:

2024/2535 – 218 St Faiths Road, Old Catton NR6 7AG – Erection of single storey garage and workshop with a two storey element to provide a bedroom and bathroom and demolition of existing outbuilding

Correspondence and applicant's further comments during Public Speaking were considered. After further consideration the Parish Council AGREED **NO OBJECTION** to the planning application.

2024/2891 – 24 Warren Close, Old Catton NR6 7NL - Demolish conservatory and replace with 2 storey extension with addition of a single storey flat roof extension, replace garage cladding with horizontal cladding board and garage roof to match main house roof, replace tiles to front elevation with horizontal cladding board and new doors to main entrance

NO OBJECTION

There were no other planning matters.

61. PROPERTY AND RESPONSIBILITIES

- 61.1.** Advertising for Steering Group members to carry out review of Old Catton Neighbourhood Plan was AGREED.
- 61.2.** Minutes of Airport Consultative Committee AGM held on 24th July 2024 were noted.
- 61.3.** Minutes of Airport Consultative Committee Meeting held on 24th July 2024 were noted.
- 61.4.** It was noted that tenancy for Buttercup Meadow would become available from April 2025. It was AGREED that the Parish Council would express an interest in this tenancy.
- 61.5.** It was noted that grit bin on junction of The Paddocks/Buxton Road required refilling.
- 61.6.** Councillor J Arnott confirmed he would attend the next Safer Neighbourhood Action Panel meeting being held on 4th December 2024 at the Diamond Centre.
- 61.7.** Clerk informed Council of knifing incident in Sprowston involving young people under age of 16 years. As a result of this Bleed Bags have now been placed with the defibrillators located at Recreation Ground, Catton Park and Lavaré Park.
- 61.8.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

62. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 11th November 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.40pm.

Chairman, 11th November 2024