

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 12TH FEBRUARY 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr M Callam
Mr T Cooke Mr G Crouch Mr B Leggett
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
Norfolk County and Broadland District Councillor K Vincent
x3 Residents

96. APOLOGIES FOR ABSENCE

Apologies were received from Councillor G Tingle due to prior commitments.

97. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Councillor M Vincent – Item 8.1

There were no further declarations of interest.

98. MINUTES OF THE MEETING OF 15.01.2023

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

99. MATTERS ARISING

Streetlight outside The Manor House, Church Street still required cut-back. Also streetlight at entrance to Catton Park requires cut-back. No further instances of dog fouling had occurred since reopening the gate at Recreation Ground.

100. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Norfolk County and Broadland District Councillor K Vincent reported:

- Clean Up and Bloom Grant: Grant application for £300.00 had been successful. A number of volunteers have come forward to take part in litter picking and planting.
- Councillor K Vincent attended a positive District Council meeting with Beeston Park developers (Quinns). Developers are hopeful to hold another meeting soon with District Council and Parish Council representatives. Proposed that in next few months infrastructure will go in – this first being the east-west link road that will link St Faiths Road to Dovecote Gardens.

- Budget: Norfolk County Council will be meeting on 20th February to consider the 2024/25 budget. There is still a significant funding gap – approximately £50million. The Government have confirmed (in January) an additional £600million as earmarked to enable councils to provide crucial social care services. South Norfolk and Broadland District Council will be meeting on 22nd February to consider the 2024/25 budget.
- Highways:
 - Garrick Green: incident where children were nearly run over due to vehicle not adhering to 20mph speed limit; looking at possible additional measures.
 - Buxton Road (near Lavaré Park): raised the possibility of reducing the speed limit into the Parish – this is being considered.
 - Woodland Drive: resident has reported drainage issues.
 - St Faiths Road: drainage issues also highlighted.
 - Church Street: Council highlighted there were drainage issues due to drain blockage by new road surfacing.

Broadland District Councillor K Leggett reported:

- Councillor K Leggett was disappointed that District Cabinet had moved against the Wensum link proposal (as reported recently in the newspapers). There is a further meeting next week.
- Recycling: Net income for December was approximately £120.00. Tonnage collection for January was 7.5tons which is an approximate income of around £200.00/£225.00. February income will be received in March.

Resident raised concern that lighting near bus shelter on White Woman Lane was very poor and asked if some form of lighting could be added to the shelter – possibly solar lighting.

Residents referred to private meeting arranged by Councillor K Vincent to discuss views and concerns regarding the Lavaré Park planning application and attended by representatives of Austin Way residents, Parish Council, Old Catton Junior Football Club and Councillors K Leggett and K Vincent. Residents felt there was no satisfactory conclusion. Residents continue to object to proposal of bar at new Clubhouse. Residents referred to use of CIL to fund the project and did not believe the proposal was for the whole community benefit. Lengthy discussion followed where residents repeated their previous views regarding a bar, concern of the type of use the venue would have and who would be responsible for the running of the Clubhouse – Council said that the future planning for the management of the site was not being considered at this time until District Council made their decision on the planning application.

The meeting resumed.

101. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

102. FINANCE

102.1. Bank balances as at 31st January 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 386 to 433 on

payments schedule up to 12th February 2024 with expenditure of £29,414.66 and income of £5,990.03.

- 102.2.** Report regarding new benches at Recreation Ground near tennis courts was considered and AGREED.
- 102.3.** Report regarding Old Catton Junior Football Club request for loan was considered. It was AGREED that Parish Council would prefer to support the Club through obtaining temporary car parking in an attempt to alleviate parking congestion around Austin Way, Ernest Close. It was AGREED that proposal could be brought back to future Council meeting for consideration.
- 102.4.** Report regarding removal of hedging and replacement boundary marking was considered. It was AGREED that hedging would be removed after nesting season had finished, hazel picket fencing will be erected to mark the boundary and installation of hedging obtained from Woodland Trust be carried out. Quote B for the removal of the hedging at a cost of £2,083.33 (+VAT) was AGREED.
- 102.5.** Quotes for CCTV had not been received in time for consideration by Council. It was AGREED this item would be returned to Agenda at future meeting.

103. PLANNING

- 103.1.** **2024/0013** – Erection of 2 bay cart lodge – 23A Colkett Drive, Old Catton, NR6 7ND.
NO OBJECTION – subject to residential use only (ie not commercial).
- 103.2.** There were no other planning matters.

104. PROPERTY AND RESPONSIBILITIES

- 104.1.** Cleaning of bus shelter on St Faiths Road (near Church Street) had not yet been done.
- 104.2.** Councillor B Leggett raised Churchyard shrub removal again. It was AGREED ground staff would provide a date for removal.
- 104.3.** Councillor T Cooke gave an update on the Cemetery. Following meeting with Representative it was AGREED to allow x7 days' notice for removal of all unauthorised items placed on memorials. Councillor T Cooke reported that this would have to be monitored as it was unsustainable due to time and costs. It was AGREED that, subject to formal approval from the Council Clerk and installation by qualified stonemason, amendment to memorials to include one fixed item would be allowed; item would be no larger than 7"x7".

105. POLICIES AND PROCEDURES

- 105.1.** It was confirmed that the following Council Employment Policies and Procedures had been revised and that no amendments had taken place:-
 - Financial Risk Assessment.
 - Members Code of Conduct.
 - Scheme of Delegation.
 - Records Management & Retention Policy.
 - Protocol for Meetings.
 - Protocol for Public Participation.
 - Tree Management.
 - Risk Management Scheme.

- Community Engagement Strategy.
- Complaints Procedure.

105.2. Old Catton Parish Council RESOLVED to join the Civility and Respect Pledge.

106. CORRESPONDENCE

106.1. Open letter from NALC Chair Councillor Keith Stevens was noted.

107. NEXT MEETING

Date of next meeting was noted as Monday 11th March 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.10pm.

Chairman, 11th March 2024