

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 11<sup>TH</sup> NOVEMBER 2024  
AT THE PAVILION, CHURCH STREET, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr G Tingle (Vice Chairman)      Mr M Callam  
Mr T Cooke      Mr B Leggett      Mr M Vincent  
Mr M Winhall

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
Norfolk County and Broadland District Councillor K Vincent  
Ms C Lincoln (SYEP) + x2 representatives  
x4 residents

**63. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J Arnott, P Wilkin and G Crouch due to holiday commitments.

**64. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Item 6: Councillor M Callam  
There were no further declarations of interest.

**65. MINUTES OF THE MEETING OF 014.10.2024**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**66. MATTERS ARISING**

There were no further matters arising.

**67. PUBLIC DISCUSSION**

Clerk provided Police crime statistics for Old Catton for September 2024, a copy of which are attached to the official minutes; incidents of criminal damage, public order and violence and sex offences had been reported.

Broadland District Councillor Ken Leggett reported:

- No response had been received following District Council writing to Secretary of State for Housing, Communities and Local Government regarding Winter Fuel Payments.
- Councillor K Leggett reminded residents of the Household Support Fund (<https://www.norfolk.gov.uk/article/39493/Household-Support-Fund>) which is available for people struggling with everyday costs.

- Councillor K Leggett confirmed a conversation with Phil Courtier, Director of Place for Broadland District Council who had confirmed that the neutron neutrality planning delays were now moving forward.
- Resident had contact Councillor K Leggett regarding planning applications 2024/2838 and 2024/2839 highlighting the historical importance of the property. As Councillor K Leggett is a member of the planning committee he is not able to comment.
- Councillor K Leggett highlighted that the recycling bin at The Woodman had moved location from the pub car park (accessed from George Hill) to the parking bays located on North Walsham Road.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Deadline for Parish Partnership Scheme is 6<sup>th</sup> December 2024. Councillor K Vincent has Highways funds available should the Parish Council wish to consider a joint project.
- The Government has informed Norfolk County Council that the current devolution deal, which would bring £600m investment to create jobs, homes and infrastructure in Norfolk, has been scrapped. Discussions are now taking place to consider a new way forward.
- Adoption Week – 21<sup>st</sup> – 27<sup>th</sup> October. Norfolk County Council is calling on people from all different backgrounds and family make-ups to consider becoming adoptive parents. See website for more details: <https://www.norfolk.gov.uk/adoption-or-telephone-01603-638343>.
- Gritting: gritting map is available via website: <https://www.norfolk.gov.uk/gritting> which shows local (around 2,000) and national grit bins.
- Pride in Place and Clean Up & Bloom: recent planting has been carried out at the orchard at Oakfield Gardens, around x80 bulbs in total. Spring bulbs also planted around the Parish; Councillor K Vincent noted a number of grass verges being dug up so further planting will be carried out after this has ceased.
- Norfolk County Council Budget 2025/26: Public Consultation is running from 1<sup>st</sup> November until 16<sup>th</sup> December. NCC are asking for views on proposals to increase council tax, review of housing related support services and switching off a further 2% of NCC maintained street lights. For more information visit website <https://norfolk.citizenspace.com/consultation/budgetconsultation2025-26/>. To take part either email [haveyoursay@norfolk.gov.uk](mailto:haveyoursay@norfolk.gov.uk) or telephone 0344 8008020. All comments will go to Council for consideration at next full council meeting on 18<sup>th</sup> January 2025.
- Sewell Meadow Construction Traffic: Councillor K Vincent has had a number of discussions regarding this breach of planning condition and it is agreed that a meeting between the developer, Broadland District Council (planning) and Councillor K Vincent will be held to discuss moving forward. It is expected that the developer will make an application to vary the planning consent so that HGVs can drive through the Parish. Councillor B Sabberton-Coe requested that the Clerk attend the meeting also. It was reiterated that if any residents notice HGVs using St Faiths Road/Lodge Lane to email Planning Enforcement at Broadland District Council – [planningenforcement@southnorfolkandbroadland.gov.uk](mailto:planningenforcement@southnorfolkandbroadland.gov.uk)

A resident raised concerns regarding planning applications 2024/2838 and 2024/2839. Copy of objection submitted to District Council had been received separately by Council, resident wished to reiterate their objections, highlight the historic nature of the building and hope the Parish Council will support the objection. Another resident also raised their concerns regarding the planning applications and suggested that alternative location for the solar panels could be considered (sited in the rear garden instead).

A resident highlighted Parish Partnership Scheme and asked if a flashing speed sign could be considered on St Faiths Road. Also for consideration village signage, possibly on the St Faiths Road roundabout and on Spixworth Road. Resident asked for clarification on what is recorded in the minutes asking why report from Councillor K Vincent was not included with the online minutes.

Ms Clare Lincoln (SYEP) provided a short film providing project update and highlighting SYEP achievements over last year. Old Catton Youth Group is currently the largest attended project with most attendees being from Old Catton. Old Catton SYEP Football has also developed with around x36 members over x3 teams (U11, U14 and U16) with the hope of creating a girls football team also in the near future. These projects have been possible due to grant funding received by the Parish Council, together with other funding from the National Lottery. This funding has also meant that investment in young people as trainee youth workers has been possible with many youth workers having attended youth sessions/outreach previously. Ms C Lincoln requested the Council consider increasing the grant funding next financial year and requested an additional £1,000 towards Old Catton projects. representatives from SYEP also spoke to Council; Senior Youth Worker Mr L Russo outlined the positive impact the projects have on the young people of the Parish, Trainee Youth Worker also spoke how they had attended youth group and now worked as a trainee youth worker and how this had positively impacted their development. Mr B Sabberton-Coe thanked Ms C Lincoln for the informative presentation and everyone for outlining the positive impact of SYEP. Mr B Sabberton-Coe said that additional funding would be considered during the 2025/26 budget planning process. Possible additional support was offered by Mr M Winhall and the forwarding of possible additional grant funding information was offered by a resident.

The meeting resumed.

**68.** The Clerk's verbal monthly report was received and noted.

**69. FINANCE**

**69.1.** Bank balances as at 31<sup>st</sup> October 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 308 to 375 on payments schedule up to 11<sup>th</sup> November 2024 with expenditure of £33,256.46 and income of £4,730.51 were APPROVED.

**69.2.** Quote of £2,658.83 from Target Trees for essential tree work to boundary trees at Catton Park was AGREED.

- 69.3.** Proposal from CIL Working Group for additional consultants for Lavaré Park and Recreation Ground redevelopment projects was considered. Quote A, Rossi Long, for structural & civil engineer of £29,800 (excluding VAT), Quote B, Clean Consulting & Design, for mechanical & electrical engineer of £39,600 (excluding VAT) and Quote C, AF Howland, for ground investigation consultant of £9,324.25 (excluding VAT) were AGREED.

## **70. PLANNING**

Planning applications previously agreed by email:

- 70.1.** **2024/2838** – 69 Spixworth Road, Old Catton NR6 7NQ – Installation of 17no. photovoltaic panels, 6 panels to be sited on the flat roof adjacent to the south-facing end wall and 11 panels to be sited on the southern end of the west-facing rear roof of the property.

**RECOMMEND OBJECTION.**

**2024/2839** – 69 Spixworth Road, Old Catton NR6 7NQ – Installation of 17no. photovoltaic panels, 6 panels to be sited on the flat roof adjacent to the south-facing end wall and 11 panels to be sited on the southern end of the west-facing rear roof of the property. Listed Building Consent.

**RECOMMEND OBJECTION.**

- 70.2.** Correspondence regarding house naming of 145a and 145b Spixworth Road, Old Catton was considered. Parish Council would propose Orchard House and Chestnut House as preferred options.
- 70.3.** There were no other planning matters.

## **71. PROPERTY AND RESPONSIBILITIES**

- 71.1.** Minutes of Airport Consultative Committee Meeting held on 23<sup>rd</sup> October 2024 were noted.
- 71.2.** Minutes of the Sports Club Meeting held on 28<sup>th</sup> October 2024 were noted.
- 71.3.** Proposal for installation of village sign on St Faiths Road as part of the Parish Partnership Scheme was AGREED.
- 71.4.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

## **72. CORRESPONDENCE**

Norfolk ALC correspondence entitled Update for Councils 30.10.24 regarding staff dismissal and subsequent press coverage was noted.

Meeting was suspended at 7.55pm to allow Ms C Lincoln to obtain contact details of Mr M Winhall prior to public and press exclusion.

The meeting resumed.

- 73.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds

that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**74.** Report regarding staff salaries was received and AGREED.

**75. NEXT MEETING**

Date of Parish Council Meeting was noted as Monday 9<sup>th</sup> December 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.10pm.

Chairman, 9<sup>th</sup> December 2024

DRAFT