

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 11TH MARCH 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr T Cooke
Mr G Crouch Mr B Leggett Mr G Tingle
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
Norfolk County and Broadland District Councillor K Vincent
x3 Residents

108. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Callam due to prior commitments.

109. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no further declarations of interest.

110. MINUTES OF THE MEETING OF 12.02.2024

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

111. MATTERS ARISING

Councillor J Arnott had attended “street meeting” with Highways representative regarding the condition of the St Faiths Road/Fifers Lane junction – there being a large, recurring pothole. Representative said partial closure of road would be put in place for repairs to surface but was unable to give an indication of when work would be scheduled. Councillors reported that the condition of Church Street was “terrible”, chippings being on pathways and blocking drains.

112. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Norfolk County and Broadland District Councillor K Vincent reported:

- Pride in Place Grant: Grants has been awarded for Sprowston Youth Engagement Project (SYEP) for sports outreach in Old Catton and for the community orchards at Oakfield Gardens.
- Lavaré Park Planning Application: Planning Officer has now left the position. No further information on new Planning Officer.
- Old Catton Great British Spring Clean – 24th March 2024: Councillor K Vincent said that she would be attending.

- Budget: Norfolk County Council budget for 2024/25 has been set. It includes £122m investment to meet demand and cost pressures including £35m inflation costs, £38m legislative requirements, £39.7m for demand and demographic issues and £9.6m for policy decisions; £41.5m of new savings including £9.6m from transforming how the council operates. Some budget proposals will require public consultation such as Public Records Office pre-booking of visits and new paid services, switch off of 2% of streetlights, opening hours of recycling centres; for more information see Norfolk County Council website.
- Rough Sleeping: Councillor K Vincent took part in fundraiser on 8th March of sleeping rough in Norwich to raise funds and awareness of rough sleepers.

Broadland District Councillor K Leggett reported:

- Recycling: Tonnage collection for February was 4.7tons; income on this had not yet been received.
- Town & Parish Forum: was held on 7th March 2024. One topic discussed was the Help Hub which can provide support on a number of issues – health support, money advice, keeping active, health and wellbeing, relationships, staying safe online.

Mark Winhall, Treasurer Old Catton Junior Football Club, informed Parish Council that the Club had secured a deal with Quinn Estates to use an area of field to the north of Lavaré Park as a temporary car park. Area to be licenced is 91m x 18m. Works will now begin to level and temporary surface the area as soon as possible.

Resident raised concern regarding proposed redevelopment of Lavaré Park and proposal for a bar to be within the new building. Resident feels that there is no “real plan in place” for the management of the site and would like Parish Council to produce a Terms of Operation for the new building giving clear aims and purposes.

Resident reported pothole outside her property on St Faiths Road. Clerk will report this to Highways.

The meeting resumed.

113. The Clerk’s monthly report was received and noted, a copy of which is attached to the official minutes.

114. FINANCE

- 114.1.** Annual subscription to Scribe Accounts and Scribe Cemetery from 1st May 2024 at a cost of £1,773.60 was AGREED.
- 114.2.** Annual subscription to Norfolk PTS from 1st April 2024 at a cost of £545.00 was AGREED.
- 114.3.** Bank balances as at 29th February 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 434 to 489 on payments schedule up to 11th March 2024 with expenditure of £47,424.46 and income of £3,893.72 were AGREED.
- 114.4.** Cemetery fees for 2024/25 were considered and AGREED.

114.5. Recreation Ground fees for 2024/25 were considered and AGREED.

114.6. Councillor G Crouch was appointed to carry out independent internal control check.

115. PROPERTY AND RESPONSIBILITIES

115.1. Clerk to assess cleaning of bus shelter on St Faiths Road (near Church Street) and, if required, bring quote for replacement Perspex to next available meeting.

115.2. It was AGREED that Churchyard shrub would be cut back by end of Easter holiday.

116. NEXT MEETING

Date of next meeting was noted as Monday 8th April 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.20pm.

Chairman, 8th April 2024