

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 9TH SEPTEMBER 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mr J Arnott
Mr M Callam Mr T Cooke Mr G Crouch
Mr B Leggett Mr M Vincent

Ms S Vincent (Clerk)
Norfolk County and Broadland District Councillor K Vincent
Broadland District Councillor K Leggett
x2 residents

34. APOLOGIES FOR ABSENCE

Apologies were received from Councillor P Wilkin due to holiday commitments.

35. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

36. MINUTES OF THE MEETING OF 08.07.2024

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

37. MATTERS ARISING

There were no matters arising.

38. PUBLIC DISCUSSION

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Minutes of 8th July 2024 refer to Safer Neighbourhood Action Panel (SNAP) priority setting and concerns regarding speeding on St Faiths Road and Burma Road. Further request for placement of SAM2 on these roads and for historic traffic data. Next SNAP meeting will be held on 13th September 2024 at 7pm at the Diamond Centre, Sprowston.
- Parish Partnership: Councillor K Vincent asked if Council had given any consideration to projects that fall under the Parish Partnership Scheme.
- Beeston Park Development: a non-material development application has been submitted, which will not go to consultation.
- Councillor K Vincent thanked the Parish Council for considering the Oakfield Gardens project (Item 10.1).

- Planning application for redevelopment of Lavaré Park (2023/2272) will go to Planning Committee on 11th September 2024.
- Councillor highlighted that the VAS sign near Louis Close was obscured by the hedging and asked if there was a chance of the hedging being cut back. Councillor K Vincent said she would speak to Highways. Discussion regarding overgrown private hedge on Spixworth Road/Lodge Lane junction blocking drivers view of traffic lights.

Broadland District Councillor Ken Leggett reported:

- Costs for emptying of recycling bins continue to increase but Councillor K Leggett is hopeful to raise target funds of £2,500 for Catton Park. Councillor highlighted recent incident of overflowing bins at Morrison's and asked who is responsible for reporting they are full and to whom. All members of the public (Councillors included) can report the bins require emptying to either Cllr K Leggett or via the Council office.

Mr Mark Winhall, Old Catton Junior Football Club reported that new season had started the previous weekend without incident. Intake for U6 teams were up by x30 players. Mr M Winhall apologised if there had been any parking complaints received; the Clerk confirmed no complaints had been received. Mr M Winhall requested that "children's playground" signage outside entrance to Lavaré Park on Buxton Road be moved as it is currently blocking visual for overflow car park. Request to be reported to Highways.

A resident asked why the 2024 bowls season had been reduced to 1st June to 31st August and complained that the bowling green was in a "poor condition". Clerk explained that, due to bad weather, bowling season ran from 1st May to 31st August this year (normally it runs from mid-April to end August). Clerk stated that play from 1st May was probably too early as the ground was still waterlogged but staff did not want to delay the teams play and enjoyment. Council addressed the "poor condition" comment; resident stated he had "heard the Council could not afford to put on the irrigation system" – this was hearsay, weather conditions meant it was not necessary to use the irrigation during most of the season and any watering at the end of the season was poor value for money.

The meeting resumed.

- 39.** The Clerk's verbal monthly report was received and noted. Council requested basketball net on hoop outside MUGA be replaced. Councillor J Arnott confirmed he will attend the next Safer Neighbourhood Action Panel meeting.

40. FINANCE

- 40.1.** Bank balances as at 31st July 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 126 to 191 on payments schedule up to 21st August 2024 with expenditure of £30,930.17 and income of £6,405.55 were APPROVED.
- 40.2.** Bank balances as at 31st August were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 192 to 236 on payments schedule

up to 9th September 2024 with expenditure of £34,282.62 and income of £2,952.93 were APPROVED.

- 40.3. Quotes for noticeboard at the Cemetery were considered. Quote A at a cost of £887.75 (excluding shipping and VAT) was AGREED.
- 40.4. Proposal for CCTV at the Pavilion was considered. Quote for installation fee of £765.00 and monthly fee of £43.04 was AGREED. Payment for CCTV installation and monthly fee will be made using interest earned from bank accounts.
- 40.5. Proposal for Alarm at the Pavilion was considered. Quote for installation fee of £1,310.00 and monthly fee of £71.49 was AGREED. Payment for alarm installation and monthly fee will be made using interest earned from bank accounts.
- 40.6. Proposal for reinvestment of £85,000.00 funds to Redwood Bank One Year Business Bond was AGREED.

41. PLANNING

Planning applications previously agreed by email:

- 41.1. **2024/1836** – Crome House, St Faiths Road, Old Catton NR6 7AP – Rebuild damage boundary wall to the neighbouring boundary fence to front of property.
NO OBJECTION.
2024/2031 – 170 Proctor Road, Old Catton NR6 7EU – Construction of rear single-storey extension and internal alterations.
NO OBJECTION.
2024/2003 – 83 Constitution Hill, Old Catton NR6 7RW – Two storey side and rear extension with single storey elements.
NO OBJECTION.
2024/2207 – 10 Carterford Drive, Old Catton NR3 4DW – Two storey front and side extensions, single storey rear extension, erection of a front porch and loft conversion with skylights on front elevation and dormer on rear
NO OBJECTION.
2024/2124 – 278 St Faiths Road, Old Catton NR6 7AT – Replacement fence
RECOMMEND REFUSAL.
- 41.2. **2024/2460** – The White House, 14 George Hill, Old Catton NR6 7DE – Replacement windows
NO OBJECTION.
2024/2461 – The White House, 14 George Hill, Old Catton NR6 7DE – Replacing all windows on side elevation and 2x windows on front – Listed Building Consent
NO OBJECTION
2024/2374 – 9 Lucerne Close, Old Catton NR6 7DG – Single storey rear extension.
NO OBJECTION.
2024/2070 – 18 The Warren, Old Catton NR6 7NW – Demolition of conservatory and erection of single storey rear extension
NO OBJECTION.

- 41.3.** 2024/2535 – 218 St Faiths Road, Old Catton NR6 7AG – Erection of single storey garage and workshop with a two storey element to provide a bedroom and bathroom and demolition of existing outbuilding

RECOMMEND REFUSAL.

There were no other planning matters.

42. POLICIES AND PROCEDURES

- 42.1.** The following Policies and Procedures were AGREED:-

- Allotments Policy.
- Memorial Management Policy.

43. PROPERTY AND RESPONSIBILITIES

- 43.1.** Proposal for Parish Council to support Horticultural Society and Councillor K Vincent with Pride in Place Grant at Oakfield Gardens was AGREED.
- 43.2.** Proposal to remove and replace tree at Village Pond, Parkside Drive was AGREED. Clerk to obtain planning consent (conservation area) and quote for removal.
- 43.3.** It was noted that salt in some of the grit bins had gone hard. Councillor J Arnott to survey all bins and report at next meeting.
- 43.4.** Maintenance of the Cat on the Barrel has been carried out by Councillor B Leggett for which Council thanked him.
- 43.5.** Councillor B Leggett requested ground staff carry out cutting of churchyard hedge. Clerk said maintenance of Parish hedges would be carried out from 1st October.
- 43.6.** Councillor B Leggett requested that weeding of Hall Drive (near Village Hall) be carried out.
- 43.7.** Overhanging trees on Oak Lane were noted as requiring attention. These are within Catton Park boundary; Catton Park Trust would be informed.
- 43.8.** It was noted that Councillors J Arnott and G Crouch attended the recent funeral of Mr Andrew Buxton on behalf of the Council.
- 43.9.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

- 44.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

- 45.** Verbal report was received from the Staffing Committee and AGREED.

46. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 14th October 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.05pm.

Chairman, 14th October 2024

DRAFT