

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 8TH APRIL 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr M Callam
Mr T Cooke Mr G Crouch Mr B Leggett
Mr G Tingle Mr M Vincent

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
Mr M Winhall, Old Catton Junior Football Club

117. APOLOGIES FOR ABSENCE

Apologies were received from Councillor P Wilkin due to holiday commitments. Apologies were also received from Norfolk County and Broadland District Councillor K Vincent.

118. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no further declarations of interest.

119. MINUTES OF THE MEETING OF 11.03.2024

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

120. MATTERS ARISING

Item 115.2: Councillor B Leggett acknowledge receipt of email from Rev D Hagan-Palmer but reiterated that decision to cut down shrub had been AGREED and action had not been taken. It was AGREED that Clerk would request ground staff cut down shrub by 12th April 2024.

121. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Broadland District Councillor K Leggett reported:

- Recycling: Tonnage collection for March was 4tons (2.2 glass); income for February had not yet been confirmed.
- Councillor K Leggett reminded Members of Broadland District Council Help Hub and the support it can provide residents on a number of issues – health support, money advice, keeping active, health and wellbeing, relationships, staying safe online.

Mr M Winhall, Treasurer Old Catton Junior Football Club, informed Parish Council that the temporary car park located on an area of field to the north of Lavaré Park was almost completed; Club are waiting to sign Licence and hoped to use the area from 14th April.

Mr M Winhall gave an apology to the Council and local residents of Lavaré Park; a Club coach had organised a mini tournament the previous weekend without organising appropriate car parking for the tournament. This had resulted in bad parking in the area (Austin Way, Ernest Drive, Spixworth Road, The Paddocks) for which the Club Committee were sorry.

Mr M Winhall asked if formal request could be made to Broadland District Councillor Karen Vincent to remove her request to Planning for planning application for Clubhouse at Lavaré Park to be called into Committee for decision. Mr M Winhall had spoken to new Planning Officer regarding the application who had said that there were outstanding comments from Sports England and that they would speak to Councillor K Vincent about their request. It was AGREED that Clerk would email Councillor K Vincent.

Resident stated that x2 masts approximately x12m in height, spanning approximately x20ft had been erected at 27 Brayfield Way, Old Catton without planning consent and requested that the Council submit objection to Broadland District Council Planning Department.

The meeting resumed.

122. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Clerk gave additional update on Church Street surfacing. Brief discussion regarding Deer Park report received from Norfolk Wildlife Trust for CWS status; Clerk suggested that as there are a number of large projects already ongoing in the Parish and the Deer Park was currently self-managing and the ongoing management of the Park was a large project that needed to be considered by Working Group, it would be preferable to note the report at this time and readdress the Park at a later stage. This was AGREED.

123. FINANCE

123.1. Bank balances as at 31st March 2024 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 490 to 543 on payments schedule up to 31st March 2024 with expenditure of £40,243.35 and income of £2,042.15 were AGREED.

123.2. Investment Strategy 2023/24 was AGREED and signed by the Chairman as a true record.

123.3. Quote for solar lighting for installation at bus shelter on White Woman Lane at a cost of £2,631.00 (+VAT) was considered. As request had been received from one resident only, that installation of lighting to all Parish Council owned bus shelters would have to be considered, that there was a high likelihood that the lighting would be vandalised and that there is no current budget provision for solar lighting at bus shelters, it was AGREED that solar lighting would not be installed at this time.

124. PLANNING

124.1. 2024/0633 – 12 Bronde Close, Old Catton, NR6 7LN – Single storey extension and internal alteration.

NO OBJECTION

2024/0887 – 9 Swansgate, Old Catton, NR6 7HT – Proposed single storey rear extension.

NO OBJECTION

124.2. There were no other planning matters.

125. POLICIES AND PROCEDURES

125.1. It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-

- Financial Regulations
- Standing Orders

126. PROPERTY AND RESPONSIBILITIES

126.1. Old Catton Village Hall AGM will be held on 10th May 2024 (no public admittance). It was AGREED that Councillors B Sabberton-Coe and B Leggett will remain as Parish Council Representatives on the Village Hall Management Committee.

126.2. It was AGREED that flag commemorating D-Day 80th Anniversary will be placed by Royal British Legion at the War Memorial from 6th June 2024 for one week. The flag will be raised at 9am; it was AGREED that cones would be placed opposite War Memorial on this date to provide safer public viewing.

126.3. In Councillor P Wilkin's absence Clerk reported successful meeting on the Sports Groups on 2nd April 2024.

127. ANNUAL PARISH MEETING

Date of Annual Parish Meeting was noted as Thursday 30th May 2024 at 7pm at the Church Hall, Blacksmiths Way.

128. NEXT MEETING

Date of next meeting, Parish Council Annual Meeting, was noted as Monday 13th May 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.25pm.

Chairman, 8th April 2024