

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 15TH JANUARY 2024
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr T Cooke
Mr B Leggett Mr G Tingle Mr M Vincent
Miss P Wilkin

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
Norfolk County and Broadland District Councillor K Vincent
PC Graham Gill, Beat Manager
X1 Residents

84. APOLOGIES FOR ABSENCE

Apologies were received from Councillors M Callam and G Crouch due to holiday commitments.

85. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no further declarations of interest.

86. MINUTES OF THE MEETING OF 11.12.2023

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

87. MATTERS ARISING

It was confirmed that Councillor B Leggett has spoken to the Vicar regarding the shrub in the Churchyard. Cutback of shrub would be scheduled with the ground staff work. Clerk provided update on issues with Oak Lane reported by resident at last meeting; grass verges and signage had been reported to Highways, resident's details had been forwarded to Councillor K Vincent. There were no other matters arising.

88. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Norfolk County and Broadland District Councillor K Vincent reported:

- Oak Lane: Councillor K Vincent confirmed she had contacted resident and was speaking to Highways.
- Clean Up and Bloom Grant: Councillor K Vincent had requested this be included on the Agenda for consideration. Councillor K Vincent is keen to work with the Parish Council to enhance Old Catton and may be able to provide funding through her Members Grant. Councillor K Vincent believes there will be high demand for the grant.

- Weather Warnings: Norfolk County Council (NCC) all details of services available are shared on NCC social media channels. NCC also keen to encourage residents wishing to report any incidents to do so including the hashtag #NorfolkWinter.
- Norfolk County Council Budget 2024/25: 'Challenging' settlement has been received from the Government which means some difficult decisions on budget setting will have to be made as there is a significant shortfall. Budget will be agreed at full Council meeting is on 20th February.
- Recycling: Changes in charges came into effect at the start of the year. Private individuals can now take up to 100ltr of DIY waste to the recycling centre up to x4 times per month without charge. Traders will continue to have to pay. Councillor K Vincent commented that figures for 2022/23 show that approximately 72% of waste that would have previously gone to landfill has been recycled

Broadland District Councillor K Leggett reported:

- Missed Bin Collection: As reported at December meeting residents had reported missed bin collections. Councillor K Leggett has spoken to the Waste Management Team; this does happen occasionally; residents should not hesitate to report the missed collection, for whatever reason, to Broadland District Council Waste Management to arrange for a recollection.
- Recycling: Net income for November was approximately £100.00. Tonnage collection for December was 4.88tons which, after collection costs, will be a net income of around £100.00 also.

Resident questioned why the top gate at the Recreation Ground remained locked at this time. Resident felt that prevention of dog fouling was not sufficient reason to "take away access to the Park". Resident felt that the entrance should be open and that it should be policed to prevent dogs accessing the site, or that a "spring-hinge gate" should be installed. Resident questioned if gate closure was linked to planning application for "new building" at Recreation Ground; resident also questioned why the existing building wasn't being developed. Resident felt that moving the playground would be "detrimental to the Park" and that there would still be issues with bad language if the Council sited the two playgrounds together. A brief discussion regarding why the gate remained locked, redesign of existing building and reassurance of public consultation was had.

PC Graham Gill, Beat Manager gave a breakdown of crime statistics for December:

- X3 burglaries/attempted burglaries
- X3 assaults (x1 domestic and x1 road rage)
- X2 theft (x1 incident of shoplifting)
- X3 criminal damage
- X1 public order offence

At recent Priority Setting Meeting the priorities were set as ASB and road safety. The Police carried out a Road Safety Operation in December in Old Catton (St Faiths Road and Spixworth Road) and Sprowston. In total x31 cars were stopped (x15 in Old Catton) for offences

(speeding/vehicle offence) and all were breathalysed – there were no incidents of drink driving. PC Gill stated it is hoped to carry out another Road Safety Operation in March.

The meeting resumed.

89. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

90. FINANCE

- 90.1. Bank balances as at 31st December 2023 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 332 to 385 on payments schedule up to 15th January 2024 with expenditure of £60,027.99 and income of £12,892.00.
- 90.2. Proposed budget for Financial Year 2024/25 was AGREED.
- 90.3. Proposed Precept of £360,168.00 for Financial Year 2024/25 was AGREED.
- 90.4. It was AGREED to support the Clean Up and Bloom Grant and put forward an application for grant funding for Old Catton to Broadland District Council.

91. PLANNING

- 91.1. **2023/3517** – Proposed roof alterations including rear dormer – 65 Constitution Hill, Old Catton, NR6 7RW
NO OBJECTION.
- 91.2. There were no other planning matters.

92. PROPERTY AND RESPONSIBILITIES

- 92.1. Clerk gave update of bus shelters/grit bins provided by Councillor G Crouch.
- 92.2. Councillor B Sabberton-Coe reported that trees on St Faiths Road, particular close to Garrick Green junction were overhanging and the buses were hitting them. Councillor J Arnott as that trees by bus stop on St Faiths Road (opposite Appleacres) also be included. Clerk to report to Highways.

93. HUMAN RESOURCES

- 93.1. It was confirmed that the following Council Employment Policies and Procedures had been revised and that no amendments had taken place:-
- Bullying & Harassment.
 - Pension.
 - Disability Discrimination.
 - Lone Worker.
 - Safeguarding Children, Young People & Vulnerable Adults.
 - Staff Recruitment.
 - Training.
 - Social Media.
 - Anti-Fraud, Corruption and Theft.

93.2. It was confirmed that the following Council Employment Policies and Procedures had been revised and approved:

- Equal Opportunities.

94. POLICIES AND PROCEDURES

It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-

- Data Protection.
- Environmental.
- Street Naming.

95. NEXT MEETING

Date of next meeting was noted as Monday 12th February 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.30pm.

Chairman, 12th February 2024