

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 11TH DECEMBER 2023
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr M Callam
Mr T Cooke Mr G Crouch Mr B Leggett
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Broadland District Councillor K Leggett
X5 Residents

74. APOLOGIES FOR ABSENCE

Apologies were received from Councillor G Tingle due to holiday commitments. Broadland District Councillor K Leggett gave apologies for Broadland District Councillor K Vincent.

75. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Declaration of Interest were given by Councillors B Sabberton-Coe and B Leggett for planning application 2023/3251 and 2023/2600.

There were no further declarations of interest.

76. MINUTES OF THE MEETING OF 13.11.2023

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

77. MATTERS ARISING

Clerk provided update on Parish Partnership Scheme application – Norfolk Highways had agreed to the installation of low wooden fencing on the grass verge and have agreed to pay for this; therefore no application for Parish Partnership Scheme has been submitted. There were no other matters arising.

78. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District Councillor.

Broadland District Councillor K Leggett reported:

- Recycling: Tonnage collection for October was 6.2tons, not 1.2tons as reported in the November Minutes. Net income for September and October was £268.00. Tonnage for November was 2.7tons.
- Members Grant: As reported at November meeting Councillor K Leggett is supporting Girl Guiding and Old Catton Junior Football Club.

- The Electoral Commission have issued changes to postal and proxy voting. More information is available on the website: <https://www.electoralcommission.org.uk/resources/democratic-engagement-resources/postal-and-proxy-voting-changes>
- Councillor K Leggett has received residents complaints regarding missed bin collections and has raised concerns with Broadland District Council Waste Management Team.
- Pride in Place Grants: these will continue beyond January 2024.

The Agent for planning application 2023/3083 outlined the resident's reasoning for the proposed application and revised scale and requested that Parish Council take this into consideration when responding to District Council.

As resident of Oak Lane raised concerns that HGVs and buses were using Oak Lane as a "cut through" despite the road having weight restrictions. Resident stated that unauthorised vehicles were using the road, sometime 4/5 times per week, damage was being caused to grass verges. One instance resident had witnessed HGV being unable to pass parked vehicles and having to reverse back towards Chartwell Road. Resident confirmed that he has emailed First Buses and received the response that PSV vehicles were exempt from the weight restrictions. Resident also raised concerns that increased pedestrian footfall at Catton Park the pavements on Oak Lane were of very poor condition and should be addressed. Resident also raised concerns regarding junction of Oak Lane/Spixworth Road and the speed at which vehicles were travelling from Spixworth Road (War Memorial direction) and turning into Oak Lane. Resident feels Oak Lane area is of concern and should be looked at. Clerk confirmed that she would speak to Highways regarding the pathway conditions and the cleaning of street signage. Clerk stated that the SAM2 could be placed on Oak Lane to monitor traffic (both directions) to obtain comparable data for passing to the Police. Clerk also said that, having obtained grant funding, Norfolk County Councillor Karen Vincent was looking at three sites in Old Catton which included the area of Spixworth Road near the George Hill junction. Unfortunately, the Parish Council were not aware of what measures were being considered at this time – the Clerk would speak to Councillor K Vincent and ask her to update the resident (resident confirmed his personal details may be passed to Councillor K Vincent). It was proposed that resident co-ordinate resident issues for Oak Lane and submit to Parish Council.

The meeting resumed.

79. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

80. FINANCE

80.1. Bank balances as at 30th November 2023 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 294 to 331 on payments schedule up to 11th December 2023 with expenditure of £28,812.20 and income of £2,067.12.

80.2. Quotes for replacement of gate posts at Lavaré Park car park were considered. Quote C at a cost of £1,251.00 plus VAT was AGREED.

- 80.3.** Quotes for replacement of boundary fencing at Recreation Ground on Spixworth Road boundary were considered. Quote A for 1.8m height fencing at a cost of £4,695.20 plus VAT was AGREED.

81. PLANNING

- 81.1.** 2023/3083 – Amended planning application - 1 Colkett Drive, Old Catton, NR6 7ND – Single storey extension and carport to front.
NO OBJECTION.
2023/3251 – Installation of Solar PV panels to existing roof – Village Hall, Hall Drive, Old Catton
NO OBJECTION.
2023/2600 – Listed building application - Installation of Solar PV panels to existing roof – Village Hall, Hall Drive, Old Catton
NO OBJECTION.
- 81.2.** There were no other planning matters.

82. PROPERTY AND RESPONSIBILITIES

- 82.1.** Minutes of Airport Consultative Committee Meeting held on 25th October 2023 were noted.
- 82.2.** Councillor G Crouch confirmed that Parish grit bins and bus shelters had been inspected – graffiti was reported on Spixworth Road and St Faiths Road (near Church Street) bus shelters. Clerk will action this.
- 82.3.** Councillor B Leggett highlighted that the shrub at the Churchyard had not been removed. It was AGREED Councillor B Leggett would speak to the Vicar regarding this.

83. NEXT MEETING

Date of next meeting was noted as Monday 15th January 2024 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman wished everyone a Happy Christmas and thanked everybody for attending. Meeting was closed at 7.36pm.

Chairman, 15th January 2024