

OLD CATTON PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 10TH JULY 2023
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr T Cooke Mr G Crouch
Mr B Leggett Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County and Broadland District Councillor K Vincent
Broadland District Councillor K Leggett

24. APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Arnott, M Callam and G Tingle due to holiday commitments.

25. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

26. MINUTES OF THE MEETING OF 12.06.2023

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

27. MATTERS ARISING

Item 18: Councillor B Leggett asked if there was an update regarding the rubbish bin sited near Woodland Drive – there was not. There were no matters arising.

28. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors.

Beat Manager, PC Graham Gill, provided crime statistics for Old Catton and Sprowston West for the period 1st June – 9th July 2023; incidents of public order offences, theft and assault had been reported. Safer Neighbourhood Action Panel had met in June - community policing priorities for the next x3 months were set as Speeding and Anti-Social Behaviour. Speed checks have been carried out on Spixworth Road and Fifers Lane. PC Gill confirmed that regular checks of Catton Park and the Recreation Ground are carried out.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Councillor K Vincent also reported on the Safer Neighbourhood Action Panel meeting held in June; unfortunately no members of the public had attended.

- Road Safety Measures Consultation – 25th June 2023: Councillor K Vincent thanked the Parish Council for the use of the Pavilion for the consultation. Various options had been discussed and these were currently being discussed with Highways. Once options were agreed Councillor K Vincent wished to share these with the Parish Council and the public. Councillor K Vincent stated that she had received a grant of £30,000 for these measures and highlighted that she also has her Norfolk County Council Highways grant that might be used towards the measures also. Councillor K Vincent asked the Parish Council to consider a Parish Partnership application to also provide additional funding towards the measures.
- Norfolk County Council are hosting Conversations Matter during the summer, an engagement programme asking people to help shape its future priorities for Adult Social Care. There is an online survey available or residents can attend local Events to give their views – the next Event will be held at the Forum on Friday 7th July from 10am. More information is available on the website: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/conversations-matter-in-adult-social-care>.
- Norfolk County Council are hosting a Short Breaks Consultation. This provides an opportunity for children with SEND to take part in out of school activities and provide respite opportunities for families. The consultation ends on 25th July 2023. More information is available on the website: <https://norfolk.citizenspace.com/consultation/short-breaks/>.

Broadland District Councillor K Leggett reported:

- Recycling: Councillor K Leggett is awaiting a response from the Co-Operative Store on Heyford Road regarding an additional glass recycling bin. June tonnage collected from the parish sites, and The Rectory Crostwick, was 6.6tons which is very encouraging. Thank you to all who support Catton Park by using the recycling bins for glass and paper.
- Councillor K Leggett highlighted local business support offered by District Council. Business grants and funding as well as training are available. More information is available on the website: <https://www.southnorfolkandbroadland.gov.uk/business>.
- Councillor K Leggett reminded that District Councillors have a Members Grant available to support local groups/organisations. Councillor K Leggett would welcome suggestions towards supporting funding.

The meeting resumed.

29. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

30. FINANCE

30.1. Bank balances as at 30th June May 2023 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 083 to 119 on payments schedule up to 10th July 2023 with expenditure of £27,394.48 and income of £4,015.84 were APPROVED.

30.2. First Quarterly Report for the period 1st April – 30th June 2023 was noted.

- 30.3. Quotes had not been sufficiently considered for CIL Working Group to give recommendation. This item was deferred to next available meeting.
- 30.4. Quotes for resurfacing of path at Village Pond were considered. Quote A from GB Driveways at a cost of £1,000.00 (+VAT) was AGREED.

31. PLANNING

- 31.1. 20231266 – 20 Catton Chase, Old Catton, NR6 7AS – Rendering to all external walls of bungalow.
RECOMMEND REFUSAL.
- 31.2. There were no other planning matters.

32. PROPERTY AND RESPONSIBILITIES

- 32.1. Councillor P Wilkin and the Clerk attended Old Catton Junior Football Club AGM on 3rd July 2023. The Club thanked the Parish Council for the continued support it provided the Club.
- 32.2. There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

33. NEXT MEETING

It was noted that there will be no Parish Council meeting held in August. Date of Parish Council Meeting was noted as Monday 11th September 2023 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.20pm.

Chairman, 11th September 2023