

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 17<sup>TH</sup> APRIL 2023  
AT THE PAVILION, CHURCH STREET, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr G Tingle (Vice-Chairman)      Mr J Amis  
Mr T Cooke      Mr G Crouch      Ms Y Gowers  
Mr B Honess      Mr B Leggett      Mr M Vincent  
Miss P Wilkin

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett,  
Norfolk County and Broadland District Councillor K Vincent  
X1 Resident

**106. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors R Potter and D King due to personal commitments and Councillor A Chandler due to holiday commitments.

**107. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Item 12.1: Councillor B Leggett.

**108. MINUTES OF THE ORDINARY MEETING OF 13.03.23**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**109. MATTERS ARISING**

Item 98.1 – Planning Application 20230230: it was noted that planning consent had been granted by Broadland District Council as “prior approval was not required”.  
There were no further matters arising.

**110. MINUTES OF EXTRA-ORDINARY MEETING OF 24.03.23**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**111. MATTERS ARISING**

There were no matters arising.

**112. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from County and District Council.

Norfolk County and Broadland District Councillor K Vincent reported:

- Safer Neighbourhood Action Panel (SNAP) meeting was held on 29<sup>th</sup> March. Anti-social behaviour on St Faiths Road beyond the Cemetery was discussed. Priorities for next x3 months were set as speeding and anti-social behaviour.

- Residents on Spixworth Road, Church Street and Norman Drive had complained regarding speeding, parking and driving on the curb (Norman Drive). With these issues in mind, Councillor K Vincent has applied for and been awarded funding through the Road Safety Community Fund; feasibility studies will now be carried out on these roads, no further information is available at this time.
- District Councillors now in a period of purdah and are unable to hold Surgeries at Morrisons at this time.
- Councillor K Vincent will remain a Norfolk County Councillor for a further x2 years. Norfolk County Council AGM will be held on 9<sup>th</sup> May 2023.
- Broadland District Council elections will be held on 4<sup>th</sup> May 2023. Councillor K Vincent commented that it has been a pleasure to work with the Parish Council for Old Catton residents for the last x8 years.

Councillor B Sabberton-Coe thanked Councillors K Vincent and K Leggett for all their hard work for the Parish and hoped to continue working with them.

Broadland District Councillor K Leggett reported:

- Councillor K Leggett reiterated Councillor K Vincent's comments that it had been a pleasure to work with the Parish Council.
- Grant Funding: Councillor K Leggett highlighted an article in the Broadland News regarding available grant funding, in particular the "Get It Started" grant.
- Recycling: final net figure for recycling of glass bottles and paper was £2,468.00. Thank you to all who use the collection bins and support Catton Park.

The meeting resumed.

### 113. FINANCE

- 113.1.** Bank balances as at 31<sup>st</sup> March 2023 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 551 to 603 on payments schedule up to 31<sup>st</sup> March 2023 with expenditure of £265,090.51 and income of £59,736.94 were APPROVED.
- 113.2.** Investment Strategy 2022/23 was noted and signed by the Chairman.
- 113.3.** Change of banking mandate to remove Councillor B Honess and add Councillor G Crouch from 4<sup>th</sup> May 2023 was APPROVED.

### 114. PLANNING

- 114.1.** **20230625** – 89 Norman Drive, Old Catton NR6 7HW – Replacement front porch.  
**NO OBJECTION.**  
**20230610** – Land Adj Property Number 243 Spixworth Road, Old Catton – Reserved matters application for access, appearance, landscaping, layout and scale following outline permission 20210674 for erection of a single storey dwelling on Plot 1.  
**NO OBJECTION. It was noted that there were stipulations set out by County Surveyor concerning the new access which must be adhered to. Councillor B Sabberton-Coe wished to have his objection to the planning application recorded**  
**20230689** – 20A Colkett Drive, Old Catton NR6 7ND – Extension and alteration to ground and first floor, demolition of conservatory and single storey shower room and garage.

**NO OBJECTION.** It was noted that light to first floor window of neighbouring property may be compromised.

**20230019** – 64 Oak Lane, Old Catton NR6 7DD – Side extension, removal of chimney and associated works.

**NO OBJECTION.**

**20230733** – 12 Wrenningham Road, Old Catton NR6 7ED – First floor side extension over garage and single storey front extension.

**NO OBJECTION.**

**20230782** – 45 Brayfield Way, Old Catton NR6 7ET – Proposed extension and alterations.

**NO OBJECTION.**

**20230781** – 71 Garrick Green, Old Catton NR6 7AN – Two storey front extension and single storey rear extension.

**NO OBJECTION.**

**20221868** – 10 Fifers Lane, Old Catton NR6 7AF – Single and two storey rear extension with Juliet balcony. New front porch.

**NO OBJECTION.**

#### **115. POLICIES AND PROCEDURES**

**115.1.** It was noted that that following Council Policies and Procedures have been revised and that no amendments had taken place:-

- Financial Regulations.
- Standing Orders.

#### **116. PROPERTY AND RESPONSIBILITIES**

**116.1.** It was AGREED that consent be given for works to be carried out to tree in Churchyard and that financial contribution of £150.00 be made to the resident by the Council. It was AGREED that all future requests by residents for financial contribution towards works carried out on Council owned trees would be considered on a case-by-case basis.

**116.2.** Norwich Airport response to Parish Council letter was noted.

**116.3.** Completion of Parish Council purchase of the Deer Park was noted as 30<sup>th</sup> March 2023.

**116.4.** There were no further matters.

#### **117. DATE OF ANNUAL PARISH MEETING**

Date of Annual Parish Meeting was noted as Thursday 11<sup>th</sup> May 2023 at 7pm at the Church Hall, Blacksmiths Way.

#### **118. DATE OF NEXT MEETING**

Date of Parish Council Annual Meeting was noted as Monday 15<sup>th</sup> May 2023 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.20pm.

Chairman, 17<sup>th</sup> April 2023

DRAFT