

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 13TH DECEMBER 2021
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr G Tingle (Vice Chairman) Mrs A Chandler
Mr T Cooke Mr G Crouch Mr B Honess
Mr B Leggett Mr R Potter Mr M Vincent
Miss P Wilkin

Ms S Vincent
Broadland District Councillor K Leggett
Norfolk County and Broadland District Councillor K Vincent
5 Residents

77. APOLOGIES FOR ABSENCE

Apologies were received from Councillors D King and Y Gowers due to ill health and J Amis due to work commitments.

78. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Interests were declared as follows:

Councillors B Sabberton-Coe and B Leggett – Item 7.2 of the Agenda
Councillor M Vincent – Item 13 of the Agenda

79. MINUTES OF THE MEETING OF 08.11.2021

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

80. MATTERS ARISING

Planning application 20201647, Catton House, Park Close, Old Catton. Applicant had sent email to Planning Department, Broadland District Council in response to Parish Council's objections – Applicant suggested moving structure to 2.5m distance from the wall and is willing to revert to the original proposed structure. Councillor B Leggett confirmed that the footpath around Garrick Green boundary had been cutback. It was highlighted by Planning Working Group that neighbouring residents had reported not receiving notification of planning applications from District Council – Councillor K Leggett was asked to look into this. There were no other matters arising.

81. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from District and County Councillors.

Police report was circulated, a copy of which is attached to the official minutes. Report gave crime statistics for October, breakdown of figures for Old Catton had been provided by PC Gill; all incidents were for Old Catton.

Broadland District Councillor Ken Leggett reported:

- Recycling: October collection provided a net income of £207.00. November tonnage collected was an impressive 6.17tons which is approximately a net income for glass and paper of approximately £300.00.
- Councillor K Leggett highlighted the Broadland News that all Broadland residents will have received. Councillor K Leggett highlighted the Community Heroes Awards Ceremony featured in the News and Clare Lincoln who runs the Sprowston Youth Engagement Program and Old Catton Youth Club who won Inspiration of the Year. Broadland News also has articles on Warm Homes Fund and on Broadland Waste Services which may be of interest to residents.

Councillor Karen Vincent entered the meeting at this point of the proceedings

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Following latest Government Covid-19 restrictions, Norfolk County Council have updated details of support and guidance available on the website – <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adults-health/coronavirus>
- Highways:
 - Double Yellow Lines at White Woman Lane/Spixworth Road junction: Councillor K Vincent has letter-dropped the x19 houses who will be immediately affected by the proposal. To date x6 residents have responded. Councillor K Vincent and the Clerk had slightly conflicting information regarding the scheme and planned to discuss further following the meeting.
 - Junction improvements at North Walsham Road/George Hill/School Lane: works are scheduled to run from 31st January – 31st March. Road closures will be in place and diversionary bus route is being considered.
 - St Faiths Rd/Fifers Lane Junction. Councillor K Vincent is still seeking a provisional date for the works to start but has received assurances that this will not clash with the North Walsham Road/George Hill/School Lane works.
 - Billing Close flooding: Highways will carry out drainage investigation.
- Parish Partnership 2022/23: Councillor K Vincent notes the proposals on the agenda and would be pleased to support these schemes by providing some funding from her County Member's Highway Fund, particularly the footpath linking Lancaster Close and St Faiths Road.
- Priors Drive – dog bins: Residents have complained that the bins are overflowing and not being emptied quickly enough. Broadland District Council are to monitor the bin usage for x3 months and based on the results will review the collection schedule.
- Gritting: With recent cold weather Norfolk County Council have started the programme of road gritting. More information can be found on: <https://www.norfolk.gov.uk/roads-and-transport/roads/gritting>

- Norfolk County Council Budget Consultation: This closes on 30th December 2021. Councillor K Vincent would urge all residents to respond. Residents can access the consultation via the website and following the link: <https://www.norfolk.gov.uk/>
- Love Food Hate Waste have launched their tips for a green Christmas. Residents can find tips and recipes to fight food waste this Christmas on the website: <https://www.lovefoodhatewaste.com/>

Resident raised issues regarding the allotments. As the allotments are run by Parish Charities and not the Parish Council resident was advised to speak to Councillor A Chandler (a Trustee) separately.

Resident raised concerns regarding the Winter Wonderland (now cancelled) that was to be held at Catton Park. As Catton Park is run by Catton Park Trust and not the Parish Council resident was advised to submit concerns in writing to the Clerk in the first instance.

Resident raised concerns regarding traffic management of the Spooktacular that was held at Catton Park on 30th October. As previously informed resident was advised to submit concerns in writing to the Clerk in the first instance.

Resident raised objection to planning application 20212183 – 48 Mansel Drive, NR6 7NB. Resident highlighted letter he has submitted to Planning Department, Broadland District Council (copy of which he had forwarded to Clerk who had circulated to Planning Working Group). Resident repeated concerns outlined in the letter; the potential disturbance to several nearby properties, suitability of ground given it is 5-6metres lower than Mansel Drive, concern regarding sewer connection and lack of Anglian Water report and concern over emergency services access. Resident's objections were noted by Members.

The meeting resumed.

- 82.** The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Councillor T Cooke highlighted that the village pond was very full at this time but that Catton Park Warden was aware.

83. FINANCE

- 83.1.** Bank balances as at 30th November 2021 were noted. List of payments and receipts with vouchers 419 to 470 on payments schedule up to 13th December with expenditure of £37,754.37 and income of £10,167.24 were APPROVED.
- 83.2.** Proposal from Old Catton Village Hall Management Committee for purchase of new curtains at the Village Hall using CIL funds at a cost of £973.47 was AGREED.

83.3. Proposal for renewal of Clerk's SLCC annual membership at a cost of £234.00 was AGREED.

83.4. Second Quarter Financial Report up to 30th September was noted.

84. PLANNING

The following planning applications were considered:

84.1. 20212015 – 5 Burma Road, Old Catton, NR6 7AA – Rear single storey extension (revised design).

NO OBJECTION.

20211754 – Maids Head, 85 Spixworth Road, Old Catton, NR6 7NH – Change of use of 3 rooms of a flat above a public house into Bed & Breakfast rooms, each with En Suite bathroom.

NO OBJECTION.

20211712 – 8 Catton Chase, Old Catton, NR6 7AS – Single storey rear extension.

NO OBJECTION.

20211872 – 3 Greyfriars Close, Old Catton, NR6 7DX – Single storey side extension.

NO OBJECTION.

20212183 – 48 Mansel Drive, Old Catton, NR6 7NB – Single storey dwelling.

RECOMMEND REFUSAL.

84.2. It was noted that planning application 20211765 had been REFUSED by Broadland District Council. There were no other planning matters.

85. PROPERTY AND RESPONSIBILITIES

There were no written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

86. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

86.1. Proposals for Parish Partnership Bids 2022/23 were considered and APPROVED.

86.2. Report regarding noticeboards at Morrisons and Repton Avenue was considered. It was AGREED that matter would be returned to next Council meeting when all quotes had been received.

87. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 10th January 2022 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

88. It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

89. Staffing report was received and AGREED. It was AGREED that Staffing Committee would hold meeting in January 2022.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.05pm.

Chairman, 10th January 2022

DRAFT