

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.00PM ON MONDAY 12TH APRIL 2021
BY REMOTE MEANS AND AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Amiss Mrs A Chandler
Mr G Crouch Ms Y Gowers Mr B Honess
Mr G Tingle Mr M Vincent Mr S Walker

Ms S Vincent
Norfolk County and Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
Ms C Lincoln (SYEP/Old Catton Youth Group - Community Outreach Project)
Mr P Wheeler (SYEP)
x1 Resident

78. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors P Wilkin and D King due to work commitments.

79. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

80. MINUTES OF THE MEETING OF 08.03.2021

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

81. MATTERS ARISING

Item 76.1: Meeting of Airport Consultative Committee scheduled for 14th April has been postponed until July. There were no further matters arising.

82. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors.

Police report and Police 'Community Update' were circulated, a copy of which are attached to the official minutes.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- As Chairman of Broadland District Council and on behalf of the Council and the residents of Broadland, Councillor K Vincent has written to the Queen expressing our condolences on the passing of HRH Duke of Edinburgh Prince Phillip. Councillor K Vincent expressed

thanks to the Parish Council for opening a Book of Condolence especially for those residents who are unable to sign one digitally.

- Highways:
 - Various issues previously reported on are moving forward and should start to be carried out in May.
 - Woodland Drive: footpath works currently being undertaken; Councillor K Vincent is following up some concerns that have been raised by residents.
- Litter: A number of concerns from residents have been received regarding an increase of litter in Old Catton along the footpaths. Councillor K Vincent has set up a Love Old Catton Hate Litter Waste Group and a number of residents have joined the group. Councillor K Vincent requested assistance from the Parish Council to support by providing litter pickers/bin bags, encouraging interested residents to contact Councillor K Vincent and help advertise the dates once arranged (which will follow Government Covid-19 guidelines).
- Libraries: most libraries have now reopened. Sprowston Library open for limited service and will fully reopen on 19th April. Mobile library returns to Old Catton on 27th April.
- Work4all: new service provided through Broadland District Council Help Hub. Service to support residents who are looking for employment. A free, friendly personalised service helping residents to find a new job - a 'one-stop shop' information advice, help to find vacancies, training, help to create a CV. For more information see Broadland District Council website <https://www.broadland.gov.uk/work4all>
- Grow Your Own: Funded by Councillor K Vincent's member grant funding (£500), this project is to provide free seeds for Old Catton and Sprowston West residents. Starter pack of seeds suitable for pots and containers are available – email comms@broadland.gov.uk
- Finally, Councillor K Vincent stated that this was her last report for as Norfolk County Councillor for Old Catton ahead of the 6th May elections; it has been a privilege to serve the residents of Old Catton and Old Catton Parish Council during the last 4 years and, regardless of the election outcome, she wishes the Parish every success moving forward. Mr Bradley Sabberton-Coe, on behalf of the Council, thanked Councillor K Vincent for her contribution to Old Catton over the past 4 years.
- Councillors requested a progress update on the St Faiths Road/Fifers Lane junction and the Chartwell Road/Spixworth Road junction. Councillor K Vincent stated that work to the St Faiths Road/Fifers Lane junction is programmed for later this year. Chartwell Road/Spixworth Road junction will be fully cobbled, provisionally programmed for May.

Broadland District Councillor Ken Leggett reported:

- Following on from Item 71 of the March minutes Councillor K Leggett highlighted document prepared by Broadland District Council: Working Together to Fight Covid-19 which provides statistical information on the help provided by Broadland District Council during the pandemic.
- Recycling: February collection provided a net income of £160.00, March tonnage collection was 6.2tons which is approximately a net income for glass and paper of £250.00.

- Councillor K Leggett highlighted an EDP article on Jane Manning who died aged 82. Broadland District Council have asked if it is worthwhile to have a Blue Plaque awarded for her. Councillor K Leggett believed she may have been associated with Old Catton and asked Members if they had any further information.
- Floodlight installation by Old Catton Junior Football Club at Lavare Park: Councillor K Leggett supported this project and provided grant funding of £500.00 towards this using his Broadland District Councillor grant.

The meeting resumed.

83. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

84. FINANCE

84.1. Bank balances as at 31st March 2021 were noted. List of payments and receipts with vouchers 595 to 635 on payments schedule up to 31st March with expenditure of £193,900.70 and income of £155,831.14 and vouchers 001 to 034 on payments schedule up to 6th April with expenditure of £7,846.70 were APPROVED.

84.2. Increase in valuation of all Council properties was noted. Increase to insurance premium of £433.96 was APPROVED.

84.3. Report outlining CIL expenditure for plant machinery was considered. The following was APPROVED:

- Flat trailer – Quote A at a cost of £2,120.00 (+VAT).
- Utility Vehicle for use at Catton Park – purchase to a maximum cost of £15,995.00 (+VAT).
- Ride-on mower for use at Catton Park – recommendation for Quote D at a cost of £6,250.00 (+VAT).

85. PLANNING

85.1. 20210401 – 2 Brayfield Way, Old Catton, NR6 7ET – Flat Roof Infill to the Front Elevation.

NO OBJECTION.

85.2. There were no further planning matters.

86. POLICIES AND PROCEDURES

86.1. As previously resolved by email, it was AGREED to adopt the Armed Forces Covenant.

87. PROPERTY AND RESPONSIBILITIES

87.1. Report from Ms C Lincoln from SYEP and Old Catton Youth Group was received. Ms C Lincoln outlined the work that the Community Outreach Project has been carrying out to support young people during the pandemic. Ms C Lincoln and Mr P Wheeler outlined proposal for the Urban Adventure Garden using area of land donated by St Mary and St Margaret Church, Sprowston.

- 87.2.** Resident proposal for additional streetlight at West Acre Drive was considered. It was AGREED that Mr B Sabberton-Coe and Mr G Crouch would attend the location and report conclusion to Council at next available meeting.
- 87.3.** Meeting had taken place with Streetlight Contractor to discuss defect list. Contractor had revisited all sites; assessment was that whilst those lights assessed as leaning were “safe in the ground” for health and safety Council should having them realigned. It was AGREED that this work should be carried out.
- 87.4.** Mr G Tingle stated that revised quote for Recreation Ground carpark had now been received and would be submitted for Council consideration at the next meeting.

88. DATE OF NEXT MEETING

Date of Annual Parish Council Meeting was noted as Monday 10th May 2021 at 6.30pm at the Pavilion, Recreation Ground, Church Street. Public attendance would be by virtual means.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.21pm.

Chairman, 10th May 2021