

OLD CATTON PARISH COUNCIL
MINUTES OF THE EXTRA-ORDINARY COUNCIL MEETING
HELD AT 7.00PM ON THURSDAY 30TH JULY 2020
BY REMOTE MEANS AND AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr R Tovell (Vice-Chairman) Mr J Amis (via Zoom)
Mrs A Chandler (via Zoom) Mr G Crouch (via Zoom) Ms Y Gowers (via Zoom)
Mr B Honess (via Zoom) Mr B Palmer Mr G Tingle (via Zoom)
Mr M Vincent Miss P Wilkin

Ms S Vincent

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor D King and Councillor S Walker due to prior commitments.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no Declarations of Interest.

3. FINANCE

3.1. The Income and Expenditure Account for year ending 31st March 2020 and the Balance Sheet as at 31st March 2020 were received and AGREED. Clerk was requested to create new Earmarked Reserve for the received CIL and show CIL/S106 separately on the Balance Sheet for the coming Financial Year.

3.2. Final Internal Auditors Report was received. Recommendation for an Investment Strategy was noted. It was AGREED that Clerk would obtain new bank account details for Councillors to approve, via email, and provide signatory banking mandates at next meeting. Draft Investment Strategy would be prepared for future meeting.

3.3. It was AGREED that Section 1 of the Annual Return (Annual Governance Statement) 2019/2020 be APPROVED.

3.4. It was AGREED that Section 2 of the Annual Return (Account Statement) 2019/2020 be APPROVED.

4. POLICIES AND PROCEDURES

4.1. Calendar dates of Council Meetings for 2020/21 **to be held remotely until further notice**, were AGREED.

5. DATE OF NEXT MEETING

Date of next Ordinary Meeting, to be held remotely, was noted as Monday 10th August 2020 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.40pm.

Chairman, 10th August 2020

DRAFT