

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00PM ON MONDAY 13TH JANUARY 2020
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Amis Mrs A Chandler
Mr G Crouch Ms Y Gowers Mr B Honess
Mr B Palmer Mr G Tingle Mr M Vincent
Mr S Walker Miss P Wilkin

Ms S Vincent
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
x6 Residents

88. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor R Tovell due to being unwell.

89. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no Declarations of Interest.

90. MINUTES OF THE MEETING OF 09.12.2019

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

91. MATTERS ARISING

Para 82: Ms S Vincent stated that she would be reviewing the budget at the end of January to identify additional funding that may be available for SYEP.

92. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors.

As the Police were not present at the meeting a report for December with crime statistics for November was circulated, a copy of which is attached to the official minutes. Councillors stated that clarification of the statistic for Old Catton specifically would be beneficial and that in their current form the statistics did not provide much information. Ms S Vincent stated that she had met the new Beat Officer, PC Graham Gill, that morning; it was PC Gill's intention to attend some of the Council meetings and he would be able to provide further information at that time. It was highlighted that the next SNAP meeting is on 27th January and this could be raised at this meeting.

Norfolk County Councillor and Broadland District Councillor Karen Vincent reported:

- Chartwell Road/Spixworth Road junction: Filming of the junction had taken place during 10th-21st November. Councillor K Vincent had viewed the footage; approximately 250 HGVs/fixed vehicles had used this junction during that time – 10% had failed to navigate

the junction properly. Repeat offenders had been noted: out-of-service First Buses, Warburtons, Arla, white vans and some cars. Repeat offenders will be written to. Councillor K Vincent welcomes Parish Council views on how to take this issue forward and views on how to enforce this issue. The verge will be tarmacked, widening of the angle is not considered as this would bring it too close to the crossing which is a safety issue. Councillor K Vincent will investigate the cost of implementing weight restriction for the road and report to Council. Members were invited to view the recording, via Councillor K Vincent's tablet, if they wished.

- Resident reported a burnt out vehicle on St Faiths Road, near Quaker Lane: This has been reported.
- Residents request to raise speed ramp near Catton Chase: Norfolk County Council have assessed and have concluded that it is not necessary to raise the height of the speed ramp and there are insufficient funds available.
- VAS at St Faiths Road: Councillor K Vincent has been informed that the VAS near Garrick Green junction will be installed in the next month.
- Taylors Lane: Councillor K Vincent is investigating possibility of installing a trod at the beginning of Taylors Lane (St Faiths Road) as residents, many elderly, have reported that the condition of the unadopted road is very poor and foot access is very difficult.
- Boundary Commission: Consultation of Councillor boundaries is now closed. Decision due early February; result may mean the retention of Councillors but a change to their current boundaries.
- Sprowston Library: eBooks and eMagazine and now newspapers are available for free from the library if you are a member. Becoming a member is easy via the Norfolk County Council website - <https://www.norfolk.gov.uk/libraries-local-history-and-archives/libraries/your-library-account>
- Members Grants: All Broadland District Councillors have a grant of £500 available for community groups to apply for funding for specific funding and equipment. Broadland District Councillors have until end March to commit the funds. Please encourage any local groups who need support to apply.
- Councillor K Vincent stated that she will ensure that Hall School is informed of the gas works planned for St Faiths Road/Fifers Lane over the coming months.

Broadland District Councillor K Leggett reported:

- Greater Norwich Local Plan: Briefing meeting on the latest consultation is to be held at Broadland District Council offices on Wednesday 22nd January.
- December tonnage for recycling was 6.3tons. Councillor K Leggett thanked residents for their continued support. Fly tipping around the paper recycling bin had started again; Councillor K Leggett is in discussions with Morrisons' Manager regarding this. Councillor K Leggett is still awaiting an update from Broadland District Council on when the camera will be installed.

A resident highlighted that a comparison of the latest SAM2 report with that of one dated 2017 showed a significant reduction in the number of vehicles using Spixworth Road. The resident requested that Council consider where this traffic is going instead.

The meeting resumed.

93. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Problem parking at Austin Way and on grass verges on Spixworth Road by attendees of training/matches at Lavare Park was highlighted; Ms S Vincent to speak to Old Catton Junior Football Club again about the issue.

94. FINANCE

- 94.1.** Bank balances as at 31st December 2019 were noted. It was AGREED that the list of payments and receipts, with vouchers 434 to 477 on the payments schedule up to 13th January 2020 with expenditure of £22,258.28 and income of £443.78 be APPROVED.
- 94.2.** Interim Internal Audit Report for 2019/20 was noted.
- 94.3.** Third Quarter Financial Report up to 31st December 2019 was noted.
- 94.4.** Parish Council Objectives for 2020/21 were AGREED, a copy of which is attached to the official minutes.
- 94.5.** It was AGREED that Mrs A Chandler, Mr G Crouch and Mr B Sabberton-Coe will form the Grants Working Group to consider grant allocation for FY 2019/20.
- 94.6.** Budget for 2020/21 was AGREED. Precept figure for 2020/21 of £204,751.00 was AGREED.

95. PLANNING

- 95.1.** **20191878** – Single Storey Side & Rear Extension with Lantern Roof Lights; Replacement of Existing Windows; Replacement of Roof Covering & Erection of New Porch – Phoenix Cottage, 6 Church Street, Old Catton, NR6 7DS.
NO OBJECTION.
- 20191952** – Conservatory – 4 Catton Hall Farm, Church Street, Old Catton, NR6 7BX.
RECOMMEND REFUSAL.
- 20191958** – Extension to Existing Porch – 196 Spixworth Road, Old Catton, NR6 7EQ.
NO OBJECTION.
- 95.2.** Planning application 20191650 has been granted.

96. HUMAN RESOURCES

- 96.1.** It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-
- Bullying and Harassment.
 - Equal Opportunities.
 - Pension.
 - Social Media.
 - Recruitment.
 - Disability Discrimination.
 - Lone Worker.
 - Safeguarding Children, Young People & Vulnerable Adults.
 - Training.

97. PROPERTY AND RESPONSIBILITIES

- 97.1.** Councillor G Crouch stated that the next ACC meeting is on 15th January 2020. It was requested that solar panel reflection with regarding to Sewell Meadow development be raised at the meeting.
- 97.2.** Old Catton Bowls Club would like to install a new bench by the bowls hut. It was AGREED that a bench could be installed. Due to sloping land near the hut Ms S Vincent will investigate whether this location is possible, if not a bench would be installed elsewhere within the bowls compound. It was highlighted that the main point of contact for Old Catton Bowls Club should be Mr T Butcher.
- 97.3.** Councillor P Wilkin will revert with details of the next Sports Committee Meeting.

98. DATE OF NEXT MEETING

Date of next Ordinary Meeting was noted as Monday 10th February 2020 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.30pm.

Chairman, 10th February 2020