

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00PM ON MONDAY 10TH FEBRUARY 2020
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr R Tovell (Vice-Chairman) Mr J Amis
Mrs A Chandler Mr G Crouch Ms Y Gowers
Mr B Honess Mr B Palmer Mr G Tingle
Mr M Vincent Mr S Walker Miss P Wilkin

Ms S Vincent
Broadland District Councillor Mr K Leggett
PC Graham Gill
X3 Residents

99. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor D King due to work commitments.

100. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no Declarations of Interest.

101. MINUTES OF THE MEETING OF 13.01.2020

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

102. MATTERS ARISING

There were no matters arising.

103. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors.

PC Graham Gill clarified crime statistics for Old Catton for November and December 2019. Statistics varied from the December 2019 crime report received as these also included Sprowston West.

Broadland District Councillor Ken Leggett reported:

- Recycling figure for January was the highest it had been so far – 7.11tons of which 5.9tons was glass.
- Fly Tipping at Morrisons Car Park: Councillor Ken Leggett had met with Mr A Pridmore, Broadland District Council to discuss the issue - Mr Pridmore feels that it should not fall to the Parish Council or Broadland District Council to clear the fly tipping; the problem lies with the landowner of the car park and it is their responsibility to resolve the issue. Mr Pridmore has established contact with the owner and is attempting to co-ordinate a

site meeting. Correspondence from the landowner would indicate that he is considering whether the recycle bins should remain on site as the management of these is at additional expense to the landowner. Following a lengthy discussion where it was highlighted that the fly tipping was now causing a public health issue it was agreed that a meeting of Catton Park Trust should be called to consider the retention of the bins.

- Greater Norwich Local Plan Consultation: public consultation is open until 16th March 2020 and can be accessed via the website - <https://www.gnlp.org.uk/>. Roadshow event will be held at the Diamond Centre on 16th February 2-8pm.

Broadland District Councillor S Walker reported that Councillor K Vincent had been unable to attend the meeting due to a fall. However if Council had any issues they wished to raise please email her.

A resident stated that, with consultation from the Chairman, he had refilled the Village Pond and had been monitoring the water level. Since filling the Pond on 7th February the Pond level had dropped approximately 150ml. Clearly there was a leak; it was unclear however where the water was draining to and as the resident lived next to the Pond this was of concern. The resident also highlighted that the fountain had a leak. A discussion followed regarding how to repair the leak. It was AGREED that the Council would look into the issue further and address the matter. The Council thanked the resident for their help and offer of volunteering to help maintain the Pond in conjunction with the Parish Council.

A resident congratulated the Parish Council Supervisor for hedge cutting of the allotments hedge and highlighted that weed and path cut-back was also required. The resident reported that the path on Church Street, opposite the School entrance was very hazardous and needed clearing of leaves – this is an area where the path narrows considerably and there is significant risk of resident slipping onto the road. The resident highlighted that matters with the footpath at Billing Close/Ecton Walk had still not been resolved – the resident had been in discussions with Highways in December 2019 but no further action had been carried out. It was AGREED that the Clerk would speak to Highways. The resident reported that a small tree has been brought down across the pathway on Spixworth Road towards Morrisons – the Clerk stated that this would be reported to Highways. The resident questioned what the current position regarding the status of the Speed Awareness Team. The Clerk confirmed that the Council had resolved not to continue with the Speed Awareness Team in 2019 and all equipment had been returned to the Police.

The meeting resumed.

- 104.** The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

105. FINANCE

- 105.1.** Bank balances as at 31st January 2020 were noted. It was AGREED that the list of payments and receipts, with vouchers 478 to 527 on the payments schedule up to 10th February 2020 with expenditure of £16,314.39 and income of £11,675.33 be

APPROVED.

105.2. Scrutineer's Report up to 31st December 2019 was noted.

105.3. Additional grant award to SYEP/Old Catton Youth Group of £1,500 was AGREED.

105.4. Clerk's report regarding renewal of street lighting contract was considered. Quote A at a monthly cost of £50.00 (+VAT) for a total of x3 years was AGREED.

106. POLICIES AND PROCEDURES

106.1. It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-

- Code of Conduct.
- Scheme of Delegation.
- Protocol for Recording of Council Meetings.
- Protocol for Pre-Meetings
- Protocol for Public Participation.
- Complaints Procedure.
- Records Management and Retention Policy.
- Street Naming Policy.
- Environmental Policy.
- Anti-Fraud Policy.
- Data Protection Policy.
- Co-option Policy.

107. PROPERTY AND RESPONSIBILITIES

107.1. Short report from Councillor G Crouch following ACC meeting is on 15th January 2020 was considered and noted.

108. It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

109. Verbal report from Staffing Committee was noted and AGREED.

110. DATE OF NEXT MEETING

Date of next Ordinary Meeting was noted as Monday 9th March 2020 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.10pm.

Chairman, 9th March 2020