

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT 7.00PM ON MONDAY 11<sup>TH</sup> NOVEMBER 2019**  
**AT THE PAVILION, CHURCH STREET, OLD CATTON**

**PRESENT:** Mr B Sabberton-Coe (Chairman) Mr R Tovell (Vice-Chairman) Mr J Amis  
Mrs A Chandler Mr G Crouch Ms Y Gowers  
Mr B Honess Mr D King Mr B Palmer  
Mr M Vincent Mr S Walker Miss P Wilkin

Ms S Vincent (Clerk)  
Norfolk County & Broadland District Councillor Mrs K Vincent  
Broadland District Councillor Mr K Leggett  
6 Residents

**77. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillor G Tingle who is overseas.

**78. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were no Declarations of Interest.

**79. MINUTES OF THE MEETING OF 14.10.2019**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**80. MATTERS ARISING**

There were no matters arising.

**81. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

Norfolk County Councillor and Broadland District Councillor Karen Vincent reported:

- Cameras had now been placed at the junction of Chartwell Road/Spixworth Road to carry out the x2 week survey.
- Recycling and Reuse Centre Consultation is open until 2<sup>nd</sup> December; residents were encouraged to give feedback as comments will feed back into the planning process.
- Norfolk County Council Budget Consultation is open until 10<sup>th</sup> December. Views are welcomed on budget savings, proposed council tax level and adult social care precept. Residents can either respond online (<https://norfolk.citizenspace.com/consultation/budgetconsultation2020-2021/>), by email: [HaveYourSay@norfolk.gov.uk](mailto:HaveYourSay@norfolk.gov.uk), or by telephone 0344 800 8020.
- Councillor K Vincent continues to follow up residents' concerns regarding local bus services. It was noted that no written responses have been received from residents to the Parish Council Office.
- Gas Main Works: Works on Lodge Lane should be cleared by 21<sup>st</sup> November. Phase 2 will commence early 2020, starting at the mini-roundabout at Lodge Lane. Works will not be open-trenching; piping will be fed through existing piping. All spoil from works

will be stored near Co-Operative Shop near Dowding Road. Duration of work is estimated at x8 weeks.

- 213 St Faiths Road: Councillor K Vincent will call this planning application into Planning Committee if necessary.

Broadland District Councillor K Leggett reported:

- Details of the Community at Heart Award nominees will be in the next Broadland Newsletter.
- Glass and paper recycling net for September was £385.00 – all funds go to Catton Park. Tonnage for October was 4.2tons. Fly-tipping at Morrisons appeared much improved. Councillor K Leggett continues to monitor.

A resident reported that foliage near the Manor House on Church Street had been cut back however foliage near the streetlight was still causing an obstruction. The Clerk stated she would investigate. The resident highlighted the planning application for 213 St Faiths Road and also that 218 St Faiths Road was currently for sale with the possibility of a portion of the rear garden being sold separately as development land.

A resident highlighted that no further action had been carried out on the Billing Close/Ecton Walk footpath and asked if the Parish Council could also speak to Highways regarding this. The resident asked for an update on the overhanging vegetation on Spixworth Road before George Hill. The Clerk stated that this had been reported to Highways who had assessed that “no further action was necessary at this time and that they would continue to monitor the location”. The resident stated that foliage on Church Street opposite the Manor House was also obstructing the safe use of the pathway; the Clerk stated that the Office would write to the property requesting cutback.

A resident stated that many pavements in Old Catton were in need of resurfacing. Highlighted was outside No.7 Blacksmiths Way where there was a dangerous pothole on the pavement. The Clerk stated this would be reported to Highways. A resident offered to carry out a “pavement survey” with the assistance of Parish Councillors to assess the parish pavements – this was not taken up at this time.

Thanks was given to the Clerk’s Office for the successful organisation for the road closures for the Remembrance Sunday procession. Thanks was also given to Mr John Arnott for his assistance at the procession.

A resident reported concern over pavement parking around Old Catton, particularly on Church Street and Spixworth Road. A discussion regarding pavement parking, “the buggy test” and taking photographs of cars that have pavement parked sending them to the police, either directly to [sntsprowston@norfolk.pnn.police.uk](mailto:sntsprowston@norfolk.pnn.police.uk) or via the Clerk at [clerk@oldcattonparishcouncil.co.uk](mailto:clerk@oldcattonparishcouncil.co.uk) followed. The Clerk stated that an article regarding pavement parking would be in the Winter Newsletter, that she would share the email information on social media and that she would contact the Junior School requesting the information be put in their weekly newsletter.

The meeting resumed.

82. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes.

### 83. FINANCE

- 83.1. Bank balances as at 31<sup>st</sup> October 2019 were noted. It was AGREED that the payments schedule with vouchers 328 to 377 up to 11<sup>th</sup> November be APPROVED.
- 83.2. Scrutineer's Report for the period ending 30<sup>th</sup> September 2019 was noted. It was noted that the Internal Auditor was due by the end of November.
- 83.3. Quote for purchase of new lawnmower for use at Churchyard was considered. It was AGREED to defer this item for consideration until January 2020.
- 83.4. Additional quote for replacement surfacing for new play equipment in the U9s play area was AGREED.
- 83.5. It was AGREED that x8 portable floodlights would be purchased at a cost of £5,070.00 (excluding VAT).
- 83.6. Insurance renewal quote for the period 17<sup>th</sup> December 2019 – 16<sup>th</sup> December 2020 at a cost of £4,623.77 was AGREED.
- 83.7. Upgrade of lighting at the Pavilion, Recreation Ground was considered. Quote A, at Quotes for upgrade of MUGA floodlights was considered. It was AGREED to defer this item for budget setting consideration until next year.
- 83.8. Quote for interactive screen at the Pavilion was considered. It was AGREED to defer this item until further notice.

### 84. PLANNING

- 84.1. **20191650** – Sub-Division of Plot and Erection of No.2 Detached Dwellings and No.1 Detached Garage – Hunters Lodge, 145 Spixworth Road, Old Catton, NR6 7DU.  
**NO OBJECTION.**  
**20191605** – Sub-Division of Plot and Erection of No.2 2 Bedroom Bungalows – Land to Rear of 213 St Faiths Road, Old Catton, NR6 7AQ.  
**RECOMMEND REFUSAL.**  
**20191693** – Demolition of Existing Conservatory and Erection of Single Storey Rear Extension – 48 Oak Lane, Old Catton, NR6 7DD.  
**NO OBJECTION.**  
**20191704** – Single Storey Rear Extension – 24 Fifers Lane, Old Catton, NR6 7AF.  
**NO OBJECTION.**  
**20191707** – Single Storey Side Extension – 40 West Acre Drive, Old Catton, NR6 7HX  
**NO OBJECTION.**
- 84.2. There were no other planning matters.

### 85. PROPERTY AND RESPONSIBILITIES

- 85.1. Councillor P Wilkin reported on the Sports Clubs Meeting held on 4<sup>th</sup> November 2019. It was a successful meeting; all Clubs are very pleased with the facilities. It was highlighted that the hooks on the Bowls Hut door were in need of attention and that the gate to the bowling green was sagging.
- 85.2. Councillor A Chandler stated that the annual Allotments Meeting would be held on 12<sup>th</sup> November 2019 at the Village Hall. It was noted that the allotment hedge would now be cut "in house" by Council grounds staff and not Norse.
- 85.3. Councillor G Crouch stated that he had received further correspondence from the Secretary of the ACC regarding the Constitution and his question regarding the ADF charge. With members approval Councillor G Crouch stated that he would continue to pursue this.

**86. CORRESPONDENCE**

- 86.1.** Consultation on Norfolk Fire and Rescue Service Risk Management Plan was noted. Deadline for responses is 10<sup>th</sup> December 2019 via [www.norfolk.gov.uk/irmp](http://www.norfolk.gov.uk/irmp).

**87. DATE OF NEXT MEETING**

Date of next Ordinary Meeting was noted as Monday 9<sup>th</sup> December 2019 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.30pm.

Chairman, 9<sup>th</sup> December 2019

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