

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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7th May 2019

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Annual** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 13th May 2019 at 7.00pm**

Agenda

1. To elect a Chairman for the ensuing year and for the new Chairman to sign the Declaration of Acceptance of Office.
2. To elect a Vice Chairman for the ensuing year.
3. To receive and approve apologies for absence.
4. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.
6. To receive applications for the co-option of Councillor for the vacancies arising from the election process and elect a Member (copy herewith).
7. To approve the Minutes of the Ordinary Council Meeting, held on 8th April 2019 (copy herewith).
8. To report on matters arising from the minutes not covered by the Agenda.
9. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
10. To receive Clerk's report (copy herewith).
11. **Finance**
 - 11.1 To note bank balances as at 30th April and approve payment schedule (copy herewith).
 - 11.2 To confirm bank signatories.
 - 11.3 To consider quotations for upgrade to Pavilion changing rooms of electricity and heating (copy herewith).
 - 11.4 To consider quotations for medium-term repairs to Recreation Ground car park (copy herewith).
 - 11.5 To consider quotation for installation of outside tap at bowls hut (copy herewith).
 - 11.6 To consider quotation for replacement of high window in Clerk's office (copy herewith).
12. **Policies and Procedures**
 - 12.1 To reaffirm the Council's eligibility of the General Power of Competence.
 - 12.2 To agree the appointment of Councillors to Committees and outside bodies.

13. Planning

- 13.1 Planning Applications (copy available on **Broadland District Council** website – <https://secure.broadland.gov.uk/Northgate/PlanningExplorer/GeneralSearch.aspx>)
20190644 – Variation of Condition 19 following Grant of Planning Permission 20141955 – Revised Wording, Land at St Faiths Road, Old Catton
- 13.2 Planning Applications (copy available on **Norwich City Council** website – <https://planning.norwich.gov.uk>)
19/00550/D – Details of Condition 4: highways/drainage; Condition 6: highways management & maintenance; Condition 7: surface water4 drainage; Condition 9: footways/cycleways surfacing phasing plans; Condition 12: parking for construction workers; Condition 15: wheel cleaning facilities; Condition 17: improvement to St Faiths/Fifers Road; Condition 20: interim travel plan; Condition 28: fire hydrants; Condition 30: geophysical survey; Condition 31: WSI for archaeological works; Condition 34: glide path of previous permission 15/00226/O – Land at St Faiths Road, Old Catton (copy of planning consent containing details of Conditions herewith).
- 13.3 To note any other planning matters.

14. Property and Responsibilities

- 14.1 To note email from Old Catton Football Club regarding the use of the Recreation Ground by the junior teams and the storage container.

15. Correspondence

- 15.1 To note Norfolk County Council correspondence regarding street lighting at proposed Repton Avenue development and Clerk's response.

16. To receive latest report from the Airport Consultative Committee

17. To note date of Annual Parish Meeting as Thursday 16th May 2019 at 7.00pm at the Church Hall, Blacksmiths Way, Old Catton.

18. To note date of next Parish Council Meeting as Monday 10th June 2019 at 7.00pm at the Pavilion, Recreation Ground, Church Street.

Ms Sarah Vincent
Clerk of the Council