

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 10TH DECEMBER 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mrs A Chandler
Mr D Elmer Mr B Honess Mr D King
Mr B Leggett Mr R Tovell Mr M Vincent
Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
4 Residents

98. APOLOGIES FOR ABSENCE

Apologies were received from Cllr L Fawke due to holiday commitments and Cllr B Palmer due to illness. No apologies for absence were received from Cllr A Jackson-Dennis.

99. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations on interest or requests for dispensations.

100. MINUTES OF THE MEETING OF 12.11.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

101. MATTERS ARISING

Councillor R Tovell requested an update on the line marking of the step at Brayfield Way and the possibility of a slope being installed. Ms Vincent stated that Highways were against the installation of a slope; to be DDA compliant the slope would need to be quite long and would potentially be a trip hazard in winter. Para 91.2: Report on the purchase of a new mower was still outstanding. Para 94.1: Ms Vincent confirmed that nothing further had been received regarding the proposed pedestrian crossing at North Walsham Road junction; therefore no further Parish Partnership bid was considered. There were no further matters arising.

102. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and Reports from the Police, County and District Councillors

Broadland District Councillor Ken Leggett reported:

- The new Chief Executive of Broadland District Council will start on 2nd January 2019.
- Broadland District Council's Resident's Survey 2018 was available until 31st December 2018 for residents give their views and priorities to help create a new Broadland Business Plan.
- Figures for November recycling were not available. However Councillor K Leggett thanked all residents for their continued support.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Councillors K Vincent and J Leggett recently attended Planning Committee meeting regarding Design and Sustainability Code for Beeston Park planning application. Councillor K Vincent highlighted that detail of Old Catton Neighbourhood Plan Policy 6 and Policy 7 were not given the Design Code. Highways had expressed concern regarding the size of the proposed parking bays. All concerns were noted and approval was granted subject to the concerns being addressed.

- Land at St Faiths Road (Repton Avenue) development will be put before Planning Committee on 9th January 2019. This had been delayed due to planning application for removal of Condition 27.
- St Faiths Road/Fifers Lane junction. Condition 17 of planning application states that no works shall commence on site until improvement work to the junction had been carried out.
- Chartwell Road. Reports had been received that the traffic lights were not working properly. Highways are investigating.
- Large water “lake” was forming on St Faiths Road near the NDR. Project Manager for the NDR will be looking at this problem on Wednesday (12th December).
- Councillor K Vincent highlighted that the Norwich Western Link Consultation closes on 18th January 2019. Residents can find out more and comment via the website – www.norfolk.gov.uk/nwl
- Childrens Centre Consultation was now closed and the results will be reported to Norfolk County Council on 22nd January 2019.

A resident questioned whether all clubs associated with the Recreation Ground had their own public liability. The Clerk stated that all clubs were advised that they were required to obtain insurance and provide the Council with a copy of their insurance. It was AGREED that the resident would put his request for further details in writing to the Clerk.

A resident stated his concern regarding lack of shrub coverage causing drivers to be blinded by oncoming headlights whilst using the NDR, particularly on roundabouts. These comments were noted by Councillor K Vincent. The resident also expressed concern regarding the proposed improvement works to the St Faiths Road/Fifers Lane junction. Access to and from his property is currently difficult however the resident felt that a roundabout or traffic lights would make it almost impossible to safely access/exit his property. The resident would like clear information about what is being proposed and would like a representative present at a public meeting to discuss the proposals and hear resident’s views. Councillor K Vincent confirmed that no plans/drawings were available for the proposals to the junction. Once they were received they would be shared with the public.

Another resident reiterated the concerns regarding the St Faiths Road/Fifers Lane junction. The resident stated that proper planning and infrastructure needed to be in place before new houses were built – the East-West Link Road needed to be constructed before building of new houses began. The resident felt that the Parish Council should push strongly for this road to be built.

As the Police were not present at the meeting written report for November was circulated, copies of which are attached to the official minutes. Councillors were invited to send any comments/questions to the Clerk for forwarding to the Police.

The meeting resumed.

103. The Clerk’s monthly report was received and noted, a copy of which is attached to the official minutes. There were no matters arising.

104. FINANCE

104.1 Bank balance as at 31st October 2018 were noted.

104.2 Bank balance as at 30th November 2018 were noted. It was AGREED that the payments schedule with vouchers 328 to 373 up to 10th December 29108 be APPROVED.

104.3 Insurance renewal quote of £4,497.70, with the inclusion of all street lights, was AGREED.

104.4 Recreation Ground hire fees were considered. It was AGREED that there would be no rise in hire fees for FY2019/20. It was AGREED that Pavilion hire fees would be considered at next meeting. It was AGREED that Cemetery fees would be considered at next meeting.

104.5 Quote from M&J Gall for £255 for remedial works to kissing gate surfacing at Lavare Park was AGREED. Ms Vincent stated that these works would be covered by S106 monies.

- 104.6 It was AGREED that the Clerk would investigate investment options via Broadland District Council and obtain further details of the Ford Money Fixed Saver Account. Investment of the £50,000 would be considered at next meeting.
- 104.7 Termination of HR and H&S Contract with Peninsula to ensure no further tie-in was AGREED.
- 104.8 Clerks membership of the SLCC at £220.00 was AGREED.
- 104.9 Draft budget and precept figures for 2019/20 were considered. Final budget and precept to be agreed at next meeting.

105. PLANNING

- 105.1 20181880 – Single Storey Front and Rear Extensions, 27 Kiln Close, Old Catton NR6 7HZ
NO OBJECTION.
20181762 – Variation of condition 1, 2, 3, 4, 5, 6, 11, 13, 20 and 25 of planning permission 201691133 to allow up to 30,000sqm (GEA) of aviation related employment floorspace and 65,035sqm (GEA) of general employment floorspace in use classes B1(b), B1(c), B2, B8 and changes to the development parameters, height parameters and phasing plans; Site 4, Norwich Airport, Amsterdam Way, Norwich, NR6 6JA.
NO OBJECTION. Councillors requested clarification of where construction traffic will be routed and objection to routing through Old Catton.
20181929 – Detached Dwelling, Plot 4 (Phase 4), Plot 4 Land at St Faiths Road, Old Catton.
NO OBJECTION. Councillors stated that plans relating to application did not show side windows referenced in planning application.
- 105.2 It was AGREED that Council would require copy of plans/drawings of proposed improvements before commenting on proposals. Councillor J Leggett proposed that an Open Session for the public to view the proposals would be beneficial. It was AGREED to await the plans and discuss proposals at the next meeting.
- 105.3 It was highlighted that Development of Land at St Faiths Road (Repton Avenue) would be before Planning Committee in January 2019. Representative from the Parish Council should attend. There were no other planning matters.

106. PROPERTY AND RESPONSIBILITIES

- 106.1 No written or verbal reports were received.

107. POLICIES AND PROCEDURES

- 107.1 It was AGREED to defer promotion of May 2019 election until next meeting.

108. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

- 108.1 Councillor R Tovell reported that conifers overhanging bus shelter on White Woman Lane had now been cut back. Councillor R Tovell requested that footpath Lovett Close/Brayfield Way be added to Parish Rangers work list as it needed attention.

- 109.** It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

- 110.** It was RESOLVED and AGREED that Mr R Hopwood be offered the position of Recreation Ground Supervisor.

111. DATE OF NEXT MEETING

Date of next meeting was noted as Monday 14th January 2019 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.50pm.

Chairman, 14th January 2019