

# Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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1<sup>st</sup> October 2018

## **NOTICE OF MEETING AND SUMMONS TO ATTEND**

The **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 8<sup>th</sup> October 2018 at 7.00pm**

### **Agenda**

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Annual Council Meeting, held on 10<sup>th</sup> September 2018 (copy herewith).
4. To report on matters arising from the minutes not covered by the agenda.
5. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
6. To receive Clerk's report (copy herewith).
7. **Finance**
  - 7.1 To note bank account balances as at 30<sup>th</sup> September 2018 and approve payment schedule (copy herewith).
  - 7.2 To receive external auditor's report for accounts ending 31<sup>st</sup> March 2018 (copy herewith).
  - 7.3 To receive Scrutineer's Report for second quarter (copy herewith).
  - 7.4 To note second quarter financial report up to 30<sup>th</sup> September 2018 (copy herewith).
  - 7.5 To note maturity of Nationwide account and consider re-investment of funds (copy herewith).
  - 7.6 To consider quotation for tree survey of trees at Recreation Ground, Churchyard and Lavare Park (copy herewith).
  - 7.7 To consider forming a working group to draft 2019/20 budget.
  - 7.8 To note introduction of banking charge for Current Account (copy herewith).
  - 7.9 To consider quote for bi-annual cleaning of Parish bus shelters (copy herewith).
8. **Planning**
  - 8.1 Planning Applications (copy available on Broadland District Council website – <https://secure.broadland.gov.uk/Northgate/PlanningExplorer/GeneralSearch.aspx>)
    - 20181442** – Erection of New Dwelling and Garage & New Access – Catton Old Hall, 20 Lodge Lane, Old Catton, NR6 7NQ.
    - 20180920** – Residential Development for Erection of 328 Dwellings and Associated Infrastructure and Areas of Landscaped Public Open Space Pursuant to Outline Planning Permission 20141955 Land at St Faiths Road, Old Catton.
  - 8.2 To note any other planning matters.

**9. Property and Responsibilities**

- 9.1 To consider Old Catton Football Club storage container at the Recreation Ground in light of Clubs decision to no longer use Recreation Ground for fixtures.
- 9.2 To consider revision of Tennis Club court fees (copy herewith).
- 9.3 To consider resident request to place bench around tree at Cemetery roundabout and for additional bench at the Cemetery
- 9.4 To receive any written or verbal reports from members meeting with organisations or significant issues from their areas of responsibility

**10. Street Lights, Hedges, Paths, Verges and Highways**

- 10.1 To consider email correspondence regarding verge parking on St Faiths Road by BT and damage caused.

11. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. To approve the recommendation of the Staffing Committee.

13. To note date of next meeting as Monday 12<sup>th</sup> November 2018 at 7pm at the Pavilion, Recreation Ground, Church Street, Old Catton.

Ms Sarah Vincent  
Clerk of the Council