

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 14th NOVEMBER 2016
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr J Arnott Mr P Crisp Mr D Elmer
Mrs L Fawke Mr B Honess Mr B Palmer
Mr B Sabberton-Coe Mr R Tovell Miss P Wilkin
Mrs J Williams

Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
2 Residents

327. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Chandler and Vincent due to another engagement and Councillor Leggett due to a holiday commitment.

328. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Interests were declared as follows –
Councillors Palmer and Sabberton-Coe - Village Hall Management Committee.

329. MINUTES OF THE MEETING OF 10.10.2016

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

330. MATTERS ARISING AND ACTION PLAN

- 330.1. The Clerk gave an update to the action plan and stated that only action points 6, 10, 20 and 29 were outstanding, a copy of this is attached to the official minutes.
- 330.2. The Clerk stated that Highways had been contacted with regard to the residents' comments at the last meeting regarding hedge cutting in Billing Close and Ecton Walk. Highways have stated that they would look at the job and see if it satisfies their requirements.
- 330.3. Councillor Crisp stated that the fallen oak tree in the Warren was dealt with by Broadland District Council. He thanked both District Councillors present for their involvement on the matter.

- 331. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. The Clerk stated that in addition to her report she had heard back from the Old Catton Society with regard to Broadland District Councils Heritage Ranger project and although they are very much in favour of the project they simply do not have the man power to be able to take part. Councillor Arnott stated that Remembrance Sunday had been a brilliant day and he wanted to thank all the volunteers involved in the organisation of the day but in particular wanted to thank Lucy in the office for all of her work and efforts. Councillor Arnott was also thanked for his participation in the event.
It was AGREED that in future editions of the Parish Council newsletters details and results of the SAM2 would be included.

332. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police and District Councillors

As the Police were not presented the Clerk distributed a crime report, a copy of which is attached to the official minutes, the contents of which were noted.

As Norfolk County Councillor J Leggett was not present the Clerk distributed a report, a copy of which is attached to the official minutes, the contents of which were noted.

Broadland District Councillor K Vincent gave an update on the Beeston Park planning application, the Greater Norwich Local Plan, the welfare reform, fly tipping in the Paddocks, TPO's within the Parish, Dixons Fold development and an update on Devolution.

A local resident thanked all those involved in the clear up of the Oak tree in the Warren.

A local resident made enquiries about the SAM2. They also stated that a young family living within the Parish have not been able to secure a school place for their children within the Parish.

The meeting resumed.

333. FINANCE

333.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 364 to 434 in the year ending 31.03.2017 with expenditure of £20,089.82 and income of £89,789.56 be approved. A comparison of income and expenditure and bank reconciliation was noted.

334. PLANNING

334.1. 20161833-First floor rear extension-59 Spixworth Road, Old Catton, NR6 7NQ.

NO OBJECTION

20161731-Detached dwelling-Plot 5 (Reserved matters application following outline approval 20141955)-Land at St. Faiths Road, Old Catton.

NO OBJECTION

334.2. Correspondence from BDC regarding street numbering at St. Faiths Road was received and noted.

334.3. It was noted that the next meeting of the Beeston Park Programme Board would take place at 11am on 24th November 2016. Councillor M Vincent to attend on the councils behalf.

334.4. Correspondence from NCC regarding planning permission for White Woman Lane School was received and noted.

334.5. The Clerk stated that she had received planning application 20161678 for 69 Spixworth Road. She could not get an extension to the deadline for comment so asked those councillors responsible for planning for their thoughts. She informed BDC that OCPC has no objections.

335. PROPERTY AND RESPONSIBILITIES

335.1. It was noted that the War Memorial was in good order and that the new handrails complimented the area. It was noted that the railings behind the war memorial need painting to match the colour of the new handrails.

335.2. It was noted that the bus shelters were in good order.

335.3. It was noted that the Churchyard was in good order.

335.4. It was noted that the Cemetery is in good order. A meeting with Scott and Lucy has been arranged for the end of November.

335.5. Councillor Arnott gave an update on the play area and wildflower meadow at Lavaré Park. The fencing around the play area is almost complete and can be locked at night. It was agreed that this should be locked in line with the car park gate during the winter months. Summer opening times are to be considered once the Clerk has spoken with the supervisor for his thoughts on the matter. It was noted that the pirate ship head has also been fixed. The Clerk reported that there is £995.09 left over in Section 106 money and this needs to be spent by July 2017.

The possibility of an additional dog waste bin by the play area was considered. It was agreed to monitor the situation at present.

335.6. Councillor Miss Wilkin stated that a meeting of the sports clubs has taken place on 31st October 2016 and a copy of the minutes are attached to the official minutes.

It was noted that one of the fitness equipment has now been fixed.

The works that were highlighted in the report from Target Trees is almost complete.

An update was given regarding the new disabled ramp. It was AGREED to purchase new ramp from Access Appraisals at a cost of £480.00 plus VAT and that Councillor Honess would install it and only charge for materials used.

The Clerk reported that £1,000 has been received from the late Maire Booty's estate to be put towards new play equipment in the Under 9's play area. It was AGREED that a letter of thanks be sent.

336. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

- 336.1. The Clerk stated that she had received correspondence from NCC with regard to the Parish Rangers visiting Old Catton over the next 3 months.
It was noted that the tree outside 217 St. Faiths Road as reported at the September meeting was still outstanding. The Clerk to chase this up.
At the top of Oak Lane leading onto Spixworth Road the drains and gutters are blocked. This is to be reported to Highways.
The island in St. Faiths Road between Fiddlewood and Catton Park has been driven into and needs some assistance. This is to be reported to Highways.
In Lodge Lane outside Catton Old Hall there is a large hole in the road. This is to be reported to Highways.
Mr Buxton to be contacted with regard to the trimming back of the hedge line at the Deer Park on Spixworth Road.
- 336.2. Councillor Crisp distributed a recent analysis report from the SAM 2 which was noted.
- 336.3. Correspondence was received from T T Jones Electrical regarding street lighting in Kiln Close. It was AGREED to replace the street light at a cost of £269.00 plus VAT.
- 336.4. Correspondence from NCC regarding the NDR was received and AGREED that the Clerk should send back the council's comments.
- 336.5. The Clerk and Councillor Tovell gave an update with regard to the installation of a grit bin in Evans Way. It was noted that Highways would not approve this location.
- 336.6. Correspondence from NCC regarding Better Broadband for Norfolk Project was received and noted.
- 336.7. Correspondence from BDC regarding the Parish Tree Warden Scheme was received. It was AGREED to respond stating that the council has no comment on the matter.
- 336.8. Correspondence from BDC regarding the adoption of Lodge Farm Drive by BDC was received and noted.

337. CORRESPONDENCE

- 337.1. Broadland District Council re. Broadland Top Dog Scheme. AGREED to take part in the project.
- 337.2. Broadland District Council re. Rough Sleeper Count. Noted.
- 337.3. Councillor B Leggett re. Various. Noted.
- 337.4. SNAP re. Minutes of recent meeting. Noted.
- 337.5. Broadland District Council re. BT Consultation. Noted.
- 337.6. Hornsea Project Three re. Wind Farm Community Newsletter. Noted.
- 337.7. Broadland District Council re. Summary of Overview and Scrutiny Committee. Noted.

338. Councillor Arnott gave a report on the recent meeting of the Airport Consultative Committee, a copy of which is attached to the official minutes.

339. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

340. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
341. The Clerk's report was considered and bullet points 1 to 12 were AGREED with the exception of bullet point 5. It was AGREED that Sarah Vincent line manages Lucy Morgan instead of Mr Bradley Sabberton-Coe. The office opening hours are to be monitored. It was also AGREED that the Parish Council pays for Lucy Morgan to study and complete the Introduction to Local Council Administration. The Clerk's letter of grievance to the council was dealt with informally and it was AGREED that the situation would be closely monitored.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.30pm.

Chairman, 12th December 2016