

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 13th JULY 2015
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr J Arnott Mrs A Chandler Mr P Crisp
Mrs L Fawke Mr B Honess Mr B Leggett
Mr B Palmer Mr B Sabberton-Coe Mr R Tovell
Mr M Vincent Mrs J Williams

Norfolk County Councillor Mrs J Leggett
Broadland District Councillor Mr K Leggett
Broadland District Councillor Mrs K Vincent
PCSO S McCue
3 residents

45. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Miss Wilkin due to a holiday commitment and Councillor Chapman due to a personal commitment.

46. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Leggett, Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.
Mr M Vincent – Item 8.

47. MINUTES OF THE MEETING OF 08.06.2015

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman with minor amendment.

48. MATTERS ARISING

There were no matters arising therefrom.

26. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

A report with the latest crime figures for the Parish was distributed, a copy of which is attached to the official minutes. Councillor Mrs Williams stated that there is a bicycle chained to the lamp post at the bottom of George Hill. PCSO McCue to investigate this.

It was noted that there has been a recent spate of anti-social behaviour at the pond in Parkside Drive. PCSO McCue stated that this area is patrolled regularly and will continue to be part of the routine patrols.

Norfolk County Councillor Judy Leggett gave a report, a copy of which is attached to the official minutes. She stated that she is happy to help the Parish Council with youth engagement as per agenda item 9.5. The next Safer Neighbourhood Action Panel (SNAP) meeting is being held on Wednesday 15th July at 7pm at the Pavilion, Recreation Ground, Old Catton. All residents are welcome to attend the meeting.

Broadland District Councillor K Leggett gave an update on the Energy Saving Network which has funding to help the vulnerable. He thanked the Clerk for getting the verge in Oak Lane trimmed by the Parish Rangers. He stated that he has been receiving complaints with regard to the ragwort in the Deer Park. The Clerk stated that she has reported this to the landowner. Mr Leggett also gave an update on the recycling credits of bottle banks for Catton Park and thanked everyone for their continued support.

A local resident stated the footpaths and hedges within the Parish were much better maintained this year. The hedge at the allotments in Spixworth Road still needs some attention. Councillor Chandler to deal with this. Catton Park was also congratulated for the recent extension to the dog free area.

A local resident stated that recent road work repairs in Lodge Lane near Wrenningham Road has produced a dip in the road. County Councillor Judy Leggett stated that she had reported this.

The meeting resumed.

50. FINANCE

50.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 131 to 196 in the financial year ending 31.3.2016 with expenditure of £24,032.73 and income of £9,618.13, be approved.

50.2. It was RESOLVED to re-invest £50,000 with the Co-operative Bank for a further 12 months. Before maturity the Clerk to look at bonds available to the Parish Council.

50.3. It was RESOLVED to invest £50,000 with Sainsbury's Bank for 12 months.

50.4. It was considered and AGREED not to donate a further £1,096.57 to Catton Park Trust towards the extension of the dog free area.

51. PLANNING

51.1. Planning Applications

20150804-Detached Garage-17 Carterford Drive, Old Catton, NR3 4DW.
NO OBJECTION

20150938-Proposed New Dwelling with Integral Garage-Rear of Crome House, St. Faiths Road, Old Catton, NR6 7AP.

NO OBJECTION IN PRINCIPLE ALTHOUGH THERE ARE CONCERNS REGARDING THE AMOUNT OF TREES BEING FELLED

51.2. The Clerk stated that she had received a response from Broadland District Council with regard to planning application 20150496-Lodge Farm, 299 St. Faiths Road. This application has now been refused for the development proposed.

She also stated that she has received correspondence from Broadland District Council regarding the publication of the Inspector's report on the examination of the District Council's Development Management Development Plan Document. A copy of which can be found in the Clerk's office. After a small discussion it was AGREED that the Clerk writes to Broadland District Council and requests that the Parish Council is advised of all planning decisions within the Parish on a monthly basis.

52. NEIGHBOURHOOD PLAN

52.1. A progress report on the Neighbourhood Plan was received and noted, a copy of which is attached to the official minutes.

53. POLICIES

53.1. Old Catton Parish Council Anti-Fraud, Corruption and Theft Policy was considered and APPROVED.

53.2. Old Catton Parish Council Co-Option Policy was considered and APPROVED.

53.3. Old Catton Parish Council Pension Policy was reviewed and APPROVED.

53.4. Old Catton Parish Council Grant Award Policy was considered and APPROVED.

53.5. The report from Councillor Crisp regarding Youth Engagement was considered. Councillor Crisp gave a further update and explained that as part of SYEP the youth caravan can be situated at Church Street Recreation Ground to engage with the youth of the Parish. Councillors are urged to also attend to seek the youth's views. Councillor Crisp to engage with the youth worker and let the Clerk know of any development so that she can inform the Council.

54. CHURCH STREET RECREATION GROUND

54.1. The Clerk stated that she has been approached by Garrick Green Junior School with regard to the loan of line marking equipment for its pending sports day. It was AGREED that the Groundsman completes the work as a gesture of goodwill.

The Clerk also stated that following routine inspection of play equipment it has become apparent that some remedial works need to take place to make the equipment and surfacing safe once again. It was AGREED that the quote from HAGS-SMP for £2,657.38 be accepted as a matter of urgency.

The Clerk reported that each year a contractor is hired in to spray the recreation ground, Lavaré Park and Cemetery. She had obtained quotations for the Parish Council to purchase its own sprayer. It was AGREED that the quote from Ben Burgess for £650.00 plus VAT be accepted.

54.2. The request from Councillor Chapman to install cycle stands within the Park was considered and AGREED that no action should be taken at the present time.

54.3. The quotations to reposition the Titan within the Park was considered and RESOLVED to accept the quote from Watkins Plant Hire for £4,185.00.

55. LAVARÉ PARK

55.1. Lavaré Park Project

Councillor Arnott gave an update on the wildflower meadow and the germination of seeds. It was AGREED that Greenway prepare a maintenance programme at a cost of £350.00 plus VAT. It was also AGREED that some further discussion will take place at the September meeting with regard to benches outside the wildflower meadow.

55.2. The request from Old Catton Junior Football Club to move the tap on the outside of the Pavilion to inside, at the expense of the Club, was considered and APPROVED.

55.3. The report from the Secretary of Old Catton Junior Football Club was received and noted, a copy of which is attached to the official minutes.

56. CEMETERY AND CHURCHYARD

56.1. Councillor Leggett stated that the Churchyard was in good order.

Councillor Tovell stated that the Cemetery was in good order although the hedges need cutting. With regard to the edging on the roundabout Councillors Tovell and Sabberton-Coe were still to have a site visit to discuss this further.

56.2. The matter of nominating a councillor to inspect the headstones in both the cemetery and churchyard with a nominated stonemason was discussed. It was AGREED that the Clerk seeks suitable dates from the stonemason and then goes from there.

57. WAR MEMORIAL

57.1. Councillor Mrs Williams stated that the War Memorial was in good order.

58. BUS SHELTERS

58.1. It was noted that the Bus Shelters were all in good order.

58.2. The request from a local resident regarding installation of a bus shelter in St. Faiths Road was considered. It was AGREED that as the pavement was too narrow at this point of the road the request could not be agreed to.

58.3. Correspondence from Norfolk County Council regarding the Better Bus Area project was considered and noted.

59. VILLAGE HALL

59.1. It was noted that the Village Hall was in an excellent condition and had recently been painted and had new blinds.

60. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

60.1. The quotation from T T Jones Electrical Ltd regarding an additional street light in West Acre Drive was discussed. It was AGREED that this would be looked at again in the autumn when the darker evenings' draw in.

60.2. Correspondence from Norfolk County Council regarding the Parish Partnership for 2016/2017 was considered and AGREED that ideas be brought back to the September meeting for consideration.

60.3. Councillor Arnott was nominated to inspect the trees that the Parish Council is responsible for with a nominated tree surgeon.

60.4. The Clerk stated that she is in the process of producing a reporting spreadsheet for the councillors responsible for looking at the street lights, paths, verges and hedges.

It was noted that Vehicle Activated Sign (VAS) in Church Street has now been moved to the agreed location.

It was also noted that the word 'SLOW' has still not been painted on the road in Church Street. The Clerk to chase this up.

61. CATTON PARK

- 61.1. The Clerk gave an update on the planned events happening in the Park in the coming months, a copy of which is attached to the official minutes.

62. ELECTIONS

- 62.1. It was considered and AGREED to write a letter of complaint to Broadland District Council regarding the way in which it handled the recent elections.
- 62.2. The proposal to change the eligibility criteria for candidates standing for local council elections was considered. It was AGREED that Councillor Arnott lobbies with Chloe Smith MP about the matter on behalf of the Council.

Councillor Barry Leggett left the meeting at this point of the proceedings

63. CORRESPONDENCE

- 63.1. Community Action Norfolk re. Annual General Meeting on Wednesday 15th July 2015. Any member wishing to attend to inform the Parish Clerk.
- 63.2. Broadland District Council re. Big Energy Saving Network. Noted.

64. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.50pm.

Chairman, 7th September 2015