

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 14th JULY 2014
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Mrs A Chandler Ms W Atkinson
 Mr B Honess Mr B Leggett Mr B Palmer
 Mr B Sabberton-Coe Mr G Tingle Mr M Vincent
 Mrs J Williams

4 residents

257. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Miss P Wilkin due to a holiday commitment, Councillor D Thompson due to another engagement and Mr C Green due to illness. Apologies were also received from Norfolk County Councillor Mrs J Leggett and Broadland District Councillor K Leggett.

258. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Leggett, Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.

259. MINUTES OF THE MEETING OF 09.06.2014

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

260. MATTERS ARISING

260.1. Councillors B Sabberton-Coe and B Leggett stated that they had re-visited the street light in the footway between Woodland Drive and Woodham Leas. They believe that a further street light is not needed as the footway is well lit already. It was noted however that there is a willow tree overhanging the current street light and if cut back would illuminate the area even further. The Clerk to contact Highways with regard to the overhanging tree.

260.2 Councillor M Vincent stated that he had attended a meeting, on behalf of the Council, regarding the boundary review for Sprowston and Beeston St. Andrew. He informed all those present that various options were presented to the meeting but it was felt that more information was needed to make a decision and therefore nothing would be changed at present.

243. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police and Norfolk County Councillor J Leggett were not present reports were distributed and noted.

A resident gave an update on the verges and hedges that had been cut back. There are still a few outstanding of which the Clerk will contact the relevant authorities about. It was mutually agreed that the resident and Councillor B Palmer will walk around the Parish and make a note of the public verges and hedges. This list to be given to the Clerk who will then build a database of who is responsible for them. The Clerk to also look into the possibility of a 'Community Clear Up' scheme ahead of the budget setting meeting in the winter.

Councillor B Honess entered the meeting at this point of the proceedings

A resident asked for an update on Catton Park. The Chairman stated that the Council had become Sole Trustees as of 1st July 2014 but could not give any further update until the new trust had had its first meeting which was to take place on Thursday 17th July.

A resident asked for an update on Lavaré Park. It was agreed that the Clerk would give the resident a copy of the three designs for the new play area and a plan of what the piece of land will look like once

completed before the residents meeting on 26th July. At this meeting the residents are to vote for which play area design they like the most.

The Chairman informed the resident that he had spoken to the management company with regard to the Parish Council taking over maintenance of the communal areas at Austin Way. Unfortunately, the maintenance company did not want the Parish Council to take over the maintenance.

The meeting resumed.

262. FINANCE

262.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 145 to 211 in the financial year ending 31.3.2015 with expenditure of £35,806.09 and income of £8,495.49, be approved. The comparison of income and expenditure with the budget was noted.

262.2. It was AGREED to re-invest £50,000 with The Co-operative Bank for a further 12 months. It was also agreed to review all investments in January.

263. PLANNING

263.1. Planning Applications

20140992-Variation of Condition 2 of Planning Permission 20131106-Erection of Two Storey Front and Single Storey Side Extensions-55 Priors Drive, Old Catton, NR6 7LJ.

NO OBJECTION

20140872-Single Storey Side and Rear Extension (Revised Proposal)-11 Colkett Drive, Old Catton, NR6 7ND.

NO OBJECTION

20141003-Two Storey Extension to Side (incorporating Balcony to Rear), Single Storey Garden Room with Decked Area, New Boundary Wall & Re-Configuration of Access Arrangements-1 Park Close, Old Catton, NR6 7DL.

NO OBJECTION IN PRINCIPLE HOWEVER THERE ARE CONCERNS THAT THE ROOF LINE ON THE NEW EXTENSION IS NOT PARALELL WITH THE EXISTING ROOF LINE

20141014-Single Storey Extension to Rear-59 Woodland Drive, Old Catton, NR6 7AZ.

NO OBJECTION

20141065-Erection of Dwelling with Garage (Revised Proposal)-67 Spixworth Road, Old Catton, NR6 7NQ

NO OBJECTION

20141057-Two Storey Side Extension-166 Proctor Road, Old Catton, NR6 7EU.

NO OBJECTION

20141013-Single Storey Rear Extension Including Rooms in the Roof-18 Fifers Lane, Old Catton, NR6 7AF.

NO OBJECTION

20141102-Single Storey Side Extension to Extend the Existing Garage-31 Spixworth Road, Old Catton, NR6 7NE.

NO OBJECTION

263.2. Other planning matters

The Clerk stated that she had received the following correspondence:-

- Broadland District Council re. Planning application 20140872-Single storey side and rear extension (revised proposal)-11 Colkett Drive was considered at a planning committee meeting on Wednesday 2nd July 2014.
- The Planning Inspectorate regarding the Norwich Northern Distributor Road (NDR) a copy of which will be held in the office if anyone wishes to view it.

Councillor J Arnott stated that Broadland District Council is carrying out a Compulsory Purchase Order on 63 Spixworth Road.

264. CHURCH STREET RECREATION GROUND

264.1. There were no problems requiring attention.

264.2. Quotations for the purchase and installation of a bike rack were considered. It was AGREED not to pursue this any further. The Supervisor who had suggested this idea was thanked for this thoughts.

264.3. The purchase of signs regarding litter at Church Street Recreation Ground was considered and AGREED that three signs be purchased at a cost of £10.35 each.

- 264.4. The Clerk reported on a recent theft of money from the changing rooms in June. She informed all those present of the procedure she has now implemented to try to stop this from happening again.
- 264.5. The purchase of goal posts was considered once again at the request of the Police. It was AGREED to purchase two 8ft x 5ft portable goals at a cost of £53.70 each. The Supervisors to control where the goals are placed.
- 264.6. Following a request from Old Catton Junior Football Club with regard to mini soccer hire fees for the coming season it was AGREED to reduce the fee to £20.00 per game.
- 264.7. The Clerk gave an update on the problems surrounding the Titan. It was explained that there has been a large group of young teenagers congregating within the area of the Titan. This group have been spoken to on a number of occasions by the Supervisors, Councillor Honess and the Police with regard to anti-social behaviour and the use of foul language. The Clerk continues to receive complaints from residents with regard to the noise levels and the location of the Titan. After a lengthy debate it was AGREED that the Clerk sends a letter to the complainants stating that the Council is working extremely hard to resolve the problems. The complainants to be urged to either contact the Police on 101 or Councillor Honess when the anti-social behaviour is actually taking place rather than emailing the Clerk or leaving an answerphone message on the office phone after the event.

265. LAVARÉ PARK

265.1. Progress Lavaré Park Project

Councillor Honess stated that he had just attended a site meeting with the fencing contractor and representatives of Old Catton Junior Football Club with regard to the fencing which will surround the football pitches. He suggested that an urgent meeting of the working group is called to assess the plans before work commences. It was agreed that a meeting of the working group would take place at 7.30pm on Tuesday 15th July.

Councillor Leggett stated that he had contacted two local firms with regard to weeding, levelling off and spraying the strip of land that the Council had acquired. Early quotations are looking to be in the £8,000 mark. Councillor Tingle could commence with the work with the man-hole covers.

Councillor Arnott stated that he has been talking with a company called Greenway Ecological who have submitted a quote to deal with the weeding, preparation of land and seeding of the new piece of land. Included in the quote is the formation of the wildflower meadow which includes the overseeing of maintenance for a few weeks whilst it starts to establish and then the company will give the Council a maintenance plan. This quote was in the region of £13,000 but could alter slightly as work progresses. It was AGREED to accept this quotation and that Councillor Arnott and the Clerk work closely together on this part of the project.

The Chairman stated that there was a lot of weeds in the new car park and asked that the Groundsman deals with this as soon as possible.

The Clerk reported that in April she had received an electricity bill for the Pavilion of which she had invoiced the Football Club. The Football Club stated that they didn't think it was right that it should have to foot the bill of Taylor Wimpey. It was therefore AGREED that the Clerk invoices Taylor Wimpey for this particular bill.

265.2. Any other matters requiring attention

There were no other matters requiring attention.

266. CEMETERY AND CHURCHYARD

266.1 The Chairman stated that he has asked Councillor Miss Wilkin to take on the responsibility of the Cemetery to which she has agreed. In the meantime the Chairman had visited the cemetery and all is in order. He stated that the hedging outside the cemetery needs to be cut back as it is difficult to see oncoming traffic when leaving the site.

Councillor Leggett stated that the churchyard was in good order. He also stated that where the workmen had spread the consecrated soil over the graves in the old part of the churchyard the Groundsman would need to spread some grass seeds to help the grass grown back a little quicker. The plaque on the gate is missing once again. The Chairman to chase this with the Church.

267. WAR MEMORIAL

267.1. Councillor Mrs Williams stated that the War Memorial was in good order.

267.2. The quotations and designs for the installation of a cross on the memorial were considered. It was RESOLVED to accept the quote for a dark grey granite plaque commemorating the 100th Anniversary of World War 1 at a cost of £393.00 plus VAT with some slight alterations to the wording on the plaque.

Councillor Arnott stated that at 9pm (2100 hrs) on Monday August 4th a candle will be lit at the War Memorial on Spixworth Road, by the Royal British Legion, in memory of those who were involved in World War One. This has national support.

268. BUS SHELTERS

268.1. It was noted that the Bus Shelters were all in good order.

268.2. The Clerk gave an update on the bus shelter situation with regard to the recent survey. She stated that further possible shelter sites have been identified as well as the one in Lodge Lane, opposite The Paddocks and St. Faiths Road, opposite Appleacres. After much discussion it was AGREED that the Clerk submits a planning application, with help from Councillor Vincent, for the two original sites as stated above. Once planning permission has been obtained the Clerk to then submit a bid for 75% funding from Norfolk County Council.

269. VILLAGE HALL

269.1. Councillor B Palmer stated that the Village Hall was in an excellent condition and is well used.

Councillor B Leggett stated that there were a lot of stinging nettles and weeds on the drive leading up to the Hall. The Groundsman to deal with this.

270. HIGHWAYS

270.1. It was noted that the drain at the bottom of George Hill on the left hand side is blocked and therefore when there is a heavy downpour of rain the road becomes flooded. There is a large depression appearing in the road in The Warren. The Clerk to report these to Highways.

Councillor Arnott stated that the depressions in the road in Lodge Lane are scheduled to be completed by Highways in the near future.

270.2. The Clerk reported that since the last meeting a Statement of Common Ground with Norfolk County Council regarding the NDR had been submitted and approved by the Council due to tight deadlines from Norfolk County Council. A copy of this is filed in the Clerk's office.

270.3. The Clerk reported that since the last meeting the Council had considered and submitted comments with regard to the Northern Distributor Road due to tight deadlines made by Norfolk County Council. A copy of the Council's comments will be filed in the Clerk's office.

270.4. The Clerk reported that at December's meeting it was agreed to ask Highways if the word SLOW could be painted on the road in Church Street. After much chasing, Highways have finally responded to the request and have requested that the Council considers the location in Church Street. It was AGREED that the word SLOW should be painted on the road at either end of the terrace of houses.

270.5. The Clerk reported that the local handyman had stated that the Cat on the Barrel needs some attention. She stated that a new barrel would cost in the region of £150.00 plus labour and renovation. It was AGREED that Councillors Arnott and Leggett inspect the existing barrel before a decision is made.

270.6. Councillor Palmer stated that a local resident does a lot of litter picking around the Parish and asked if the Council would purchase a litter picker for the resident. This request was AGREED to.

271. The draft Pension Policy was considered and APPROVED.

272. CORRESPONDENCE

272.1. MacMillan Cancer Support re. Thank you. Noted.

272.2. Norfolk Citizens Advice Bureau re. Thank you. Noted.

272.3. Norwich Door to Door re. Thank you. Noted.

272.4. Norfolk Age UK re. Thank you. Noted.

272.5. Broadland District Council re. Training at the EcoCube. Noted.

272.6. Local Resident re. Work Experience at the Parish Council. This request was AGREED to.

272.7. Local Works re. Empowering Parish Councils to sell electricity. RESOLVED not to submit a proposal under the Sustainable Communities Act.

272.8. The Clerk and Local Works re. Support for Business Rates Proposal. RESOLVED to send a letter of support to Sevenoaks Town Council.

272.9. Local resident re. Use of Church Street Recreation Ground or Catton Park for Medieval Encampment for Home Education Group. RESOLVED to allow use of Catton Park.

- 272.10. Broadland District Council re. Growth Triangle Briefing for Towns and Parish Councils meeting on 12th August. Councillor Arnott to attend on behalf of the Council.
- 272.11. Broadland District Council re. Donation bank for clothing and shoes request at Church Street Recreation Ground. RESOLVED that this request is not adhered too.

273. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.40pm.

Chairman, 8th September 2014

DRAFT