

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT 7.30 P.M. ON MONDAY 9<sup>th</sup> JUNE 2014**  
**AT THE PAVILION, CHURCH STREET RECREATION GROUND**

**PRESENT:** Mr J Arnott                      Ms W Atkinson                      Mr B Honess  
Mr B Leggett                      Mr G Tingle                      Mr M Vincent  
Miss P Wilkin                      Mrs J Williams

Mrs J Leggett, Norfolk County Councillor  
Mr K Leggett, Broadland District Councillor  
PC K Lambert, Norfolk Constabulary  
5 residents

**As both the Chairman and Vice-Chairman were not in attendance it was proposed and seconded that Councillor B Leggett chaired this meeting.**

**239. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Mrs A Chandler and Mr B Sabberton-Coe due to holiday commitments. Councillors B Palmer and D Thompson due to other commitments and Councillor C Green due to illness.

**240. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

Interests were declared as follows –  
Mr G Tingle - Catton Park Trust.  
Mr B Leggett - Village Hall Management Committee.

**241. MINUTES OF THE MEETING OF 12.05.2014**

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

**242. MATTERS ARISING**

There were none.

**243. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

PC K Lambert reported on the latest Police report, a copy of which is attached to the official minutes. He stated that further to the report there had been a few issues at the pond in Parkside Drive and that the situation will be closely monitored. There had also been an incident at Lavaré Park at the weekend which was not directly related to the Football Club's 5 a-side tournament. PC Lambert urged the Council to reconsider the possibility of erecting some goals at Church Street Recreation Ground to allow park users to play football on the grass. The Police were urged to continue to monitor the situation of anti-social behavior at Church Street Recreation Ground. PC Lambert informed all those present that open spaces was a SNAP priority.

Mr K Leggett reported on various articles in the latest Broadland News and Parish Pages. He also reported on the possibility of a boundary review between Sprowston and Beeston St. Andrew. It was agreed that Mr Leggett would provide the Clerk with a copy of the proposal so that the Parish Council could examine it. He also reported that the verges in Oak Lane were overgrown. The Clerk to inform Highways.

Mrs J Leggett gave a report, a copy of which is attached to the official minutes. She also gave a brief update on Children's Services.

A resident reported that the charity ring road walk which took place on Good Friday had raised just over £8,000 for MacMillan Cancer Support. All those involved in the organisation of the event were congratulated.

A resident enquired as to what side of the fence do the Parish Councillors, who also sit on Catton Park Trust, interest lie when making decisions. It was explained that both the Council and Catton Park Trust wish to see a long term sustainability of the Park and therefore have the same objective.

The meeting resumed.

## **244. FINANCE**

### **244.1. Payments and receipts**

It was AGREED that the list of payments and receipts, with vouchers 86 to 144 in the financial year ending 31.3.2015 with expenditure of £14,363.36 and income of £8,459.47, be approved. The comparison of income and expenditure with the budget was noted.

244.2. The Annual Return for the year ended 31<sup>st</sup> March 2014 and the Annual Governance Statement 2013/14 were considered and APPROVED.

244.3. The report from the Internal Auditor for 2013/14 was considered and APPROVED.

244.4. The Schedule of Assets as at 31.03.2014 was considered and APPROVED.

244.5. The quotation for installation of street light in the footpath between Woodland Drive and Woodham Leas was considered. It was AGREED that Councillors B Sabberton-Coe and B Leggett look at the existing street light again before a final decision is made.

244.6. It was AGREED to renew membership to Parish Online at a cost of £98.00 plus VAT per annum.

244.7. The Clerk reported that the Parish Council has received £4,863.71 from Broadland District Council for New Homes Bonus.

## **245. PLANNING**

### **245.1 Planning Applications**

**20140808**-Erection of 1 No. Detached Dwelling-170 Spixworth Road, Old Catton, NR6 7EH.

RECOMMEND REFUSAL ON THE GROUNDS OF OVERDEVELOPMENT OF SITE AND HIGHWAY ISSUES

**20140677**-Alterations to Roof to create Gable Ends, Rooms in the Roof and New Rear Dormer Window (Amended Plans)-8 Burma Road, Old Catton, NR6 7AA.

NO OBJECTION

### **245.2 Other planning matters**

The Clerk stated that she had received correspondence from Broadland District Council regarding the following: -

- Sprowston Neighbourhood Plan has now been formally adopted by Broadland. A copy of the plan can be viewed at [www.broadland.gov.uk/neighbourhoodplans](http://www.broadland.gov.uk/neighbourhoodplans).
- The application 20140545 for variation of conditions 4 & 5 of planning permission 20100474 to allow community use as a public hall and extension of hours of use to 08.30 0 22.30 Monday to Sunday incl. Bank Holidays at Hayman Lodge, Catton Park, Oak Lane was considered by the planning committee on 4<sup>th</sup> June.
- A screening opinion for proposed residential development, small business units and public open space at land at St. Faiths Road has been received. Once a planning application is received the Parish Council will be consulted and asked to comment.

The Clerk also reported correspondence from the Planning Inspectorate regarding the Norwich Northern Distributor Road (NDR) a copy of which will be held in the office if anyone wishes to view it.

## **246. CHURCH STREET RECREATION GROUND**

246.1 The three quotations for partial remedial works to the Car Park were revisited. It was AGREED to accept the quotation from Anglia Roadways at a cost of £5,050.00 plus VAT.

## **247. LAVARÉ PARK**

### **247.1. Progress with new piece of land and Old Catton Junior Football Club**

Three quotations and designs have now been received with regard to the new play area. The Clerk will consult with the residents of Austin Way and bring back to the Council at the July meeting. The draft lease is still with the solicitor and the Clerk is awaiting the second draft. It is hoped that the fencing work will commence shortly. The Clerk stated that she would arrange a meeting of the working party once the Chairman returns from holiday.

Councillor Tingle stated that the work to ground at the old play area is now complete and he will be attending the site again on the weekend of 14<sup>th</sup> and 15<sup>th</sup> June to finish off last minute bits.

Councillor Arnott stated that he had been in contact with the officer at Broadland District Council and a company that specializes in wild flowers are putting together a quote and design for the Council to consider.

- 247.2 Any other matters requiring attention  
There were no other matters requiring attention.

**248. CEMETERY AND CHURCHYARD**

- 248.1 It was noted that both the Cemetery and Churchyard were in good order. It was noted that the wrought iron gate needs repainting.

**249. WAR MEMORIAL**

- 249.1 Councillor Mrs Williams stated that the War Memorial was in good order. The Clerk was asked for an update on the possibility of a cross being erected to the memorial. She stated that she had received some designs and would bring them to the Council at the July meeting. Councillor B Leggett stated that he is still in the process of researching the names on the memorial for the book he is writing. To take his research further he will need to pay a charge, of £20 - £30, to access information. It was AGREED to reimburse Mr Leggett.

**250. BUS SHELTERS**

- 250.1 It was noted that the Bus Shelters were all in good order. The Clerk reported that she had received positive feedback with regard to the installation of the bin at the bus stop in White Woman Lane. Feedback regarding the bus shelter survey will be put before the Council in July.

**251. VILLAGE HALL**

- 251.1 Councillor B Leggett stated that the Hall was in excellent order. The Hall gates are owned by the Parish Council and Mr Leggett has been repainting them over the years. It was AGREED to reimburse Mr Leggett for the paint he uses to repaint the gates this year. He will also repaint the gate in the Churchyard.

**252. CATTON PARK**

- 252.1 Councillor Tingle stated that the Park Run is still being well attended and the issue of parking seems to have been resolved. The survey regarding dogs in the park is still ongoing and a public meeting will be arranged in the coming weeks.

**253. HIGHWAYS**

- 253.1 It was noted that the cycle path on Spixworth Road between Old Catton and Spixworth is very overgrown. The hedge outside 24 Spixworth Road is overgrown and overhanging the pavement.  
253.2 The correspondence from Norfolk County Council regarding the Parish Partnership Scheme for 2014/15 was considered and AGREED.

254. Councillor J Arnott reported on the recent meeting of the Airport Consultative Committee, a copy of which is attached to the official minutes.

**256. CORRESPONDENCE**

- 256.1 Norfolk ALC and SLCC re. Summer Conference on 1<sup>st</sup> July 2014. Any councillor wishing to attend to inform the Clerk by Friday 13<sup>th</sup> June.  
256.2 NPFA re. Membership. RESOLVED to renew at £45.00 per annum.  
256.3 Norfolk RCC re. Membership. RESOLVED to renew at £20.00 per annum.

**256. MATTERS FOR FUTURE MEETINGS**

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.05pm.

Chairman, 14<sup>th</sup> July 2014