

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 11th NOVEMBER 2013
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Mrs A Chandler Mr C Green
Mr B Honess Mr B Leggett Mr B Palmer
Mr B Sabberton-Coe Mr D Thompson Mr G Tingle
Mr M Vincent Miss P Wilkin Mrs J Williams

Mrs J Leggett, Norfolk County Councillor
Mr K Leggett, Broadland District Councillor
PC K Lambert
5 residents

98. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Ms Atkinson due to illness.

99. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –

Mr B Sabberton-Coe and Mr G Tingle - Catton Park Trust.

Mr B Sabberton-Coe and Mr B Leggett - Village Hall Management Committee.

100. MINUTES OF THE MEETING OF 14.10.2013

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

101. MATTERS ARISING

101.1 A reply from Highways regarding potholes was received and noted.

101.2 A reply from Highways regarding the slurry footpath in The Warren was received. It was noted that the works had now been complete.

101.3 A reply from Highways regarding speeding in St. Faiths Road was received. It was agreed that it was not an adequate response. PC Lambert to collate speeding figures so that the Council can put forward its case to Highways.

101.4 Councillor Vincent gave a brief report on the Council Tax Benefit Changes meeting he had attended in October. It was agreed that when setting the budget and precept it needs to be looked into in greater detail to allow for the shortfall by government. The Clerk to contact Broadland District Council to gain further details regarding Council Tax Base for Old Catton.

102. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

Councillor Judy Leggett reported on her latest newsletter, a copy of which is attached to the official minutes. She reminded all those present that the deadline for comments on the budget consultation is 12th December 2013. She reported that the Leader of the Council is currently in Brussels trying to obtain EU money for Norfolk. She reported on the recent Youth Summit she had attended. She also reported that Catton Park is looking at its expenditure.

A resident enquired if the grant that Catton Park was applying for had been successful. Councillor Judy Leggett confirmed that a £100,000 grant has been received. The grant will be used to employ a specialist to look at what can be done to raise funds for the Park and how to make it sustainable for the benefit of the Community.

A resident stated that he thought the Parish Council has made a bad decision regarding the 'Titan' play equipment at the Church Street Recreation Ground. He also stated that 75% of the Parish Council's budget goes towards recreation and feels that the budget needs closely looking at.

A resident expressed his concerns with regards to the poor condition of footpaths and verges within the Village. Councillor Brian Honess agreed to meet the resident and walk the Village with him.

PC K Lambert expressed his deepest apologies to the Council with regards to the Remembrance Sunday Service and Parade and assured all those present that it will not happen again in the future. He then read through the latest Police report, a copy of which is attached to the official minutes. Councillor Brian Honess requested information on the Neighbourhood Watch Schemes within Old Catton. PC Lambert to enquire and let the Clerk know.

Councillor Ken Leggett reported on the latest information regarding CIL payments and Neighbourhood Plans. It was agreed that Richard Squires from Broadland District Council be invited to a pre-meeting to discuss this further with the Parish Council.

The meeting resumed.

103. FINANCE

103.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 341 to 386 in the financial year ending 31.3.2014 with expenditure of £11,886.29 and income of £3,902.31, be approved. The comparison of income and expenditure with the budget and bank reconciliation was noted.

104. PLANNING

104.1 Planning Applications

20131456-Single Storey Side Extension-13 Woodland Drive, Old Catton, NR6 7AT.
NO OBJECTION

20131491-Change of Use of Outbuilding to Residential Dwelling-The White House, 66 Spixworth Road, Old Catton, NR6 7NG.

NO OBJECTION in principle on the grounds that the driveway is made wide enough for vehicles to turn around. The Council is concerned about vehicles backing out onto an extremely busy road.

104.2 Other planning matters

Councillor Malcolm Vincent expressed his concerns over a proposal in the Sprowston Town Council Neighbourhood Plan that the Spixworth Road to Norwich International Orbital Link be for buses, cycles and pedestrians only. It was AGREED that a response be made to Broadland District Council stating that the Council disagrees with this and wishes that it be made as a normal road without traffic restriction.

105. CHURCH STREET RECREATION GROUND

105.1 Correspondence from Old Catton Cricket Club regarding the increase in number of games to be played. It was AGREED that the Clerk investigates how many extra games and the dates that are required.

105.2 The quotations for replacement fencing at the Recreation Ground was considered. It was AGREED that the Groundsman works out approximate costs for established hedging and bring back to the Council.

105.3 There were no other matters requiring attention.

106. LAVARÉ PARK

106.1. Negotiations with the Junior Football Club

The Clerk reported that the Council's Solicitor had raised a few queries of which she has liaised with the Football Club and is meeting the Solicitor during the week to finalise the draft lease.

106.2 Development of piece of land acquired

The Clerk reported that the working group had met and decided that the Football Club be given 4 metres, from the end of the hedge, of the land. The remainder of the land will see a play area for younger children, a bit of landscaping and a wildflower meadow. It was AGREED that the working group continue to implement this plan and report back to the Council.

106.3 Any other matters requiring attention

Councillor Malcolm Vincent stated that Taylor Wimpey has commenced work to the new car park.

107. CEMETERY AND CHURCHYARD

107.1 It was noted that the Churchyard and Cemetery were both in good order. The Clerk stated that there has been problems with Moles but it has now been sorted with the help of pest control.

108. WAR MEMORIAL

108.1 Councillor Mrs Williams stated that in general the War Memorial was in good order. The Clerk stated that the Groundsman will re-varnish the benches in the New Year.

109. BUS SHELTERS

109.1 It was noted that the Bus Shelters were all in good order. It was AGREED that a further Bus Shelter was required in Lodge Lane opposite The Paddocks. The Clerk to look into obtaining a grant for this.

110. VILLAGE HALL

110.1 Councillor B Leggett stated that the Village Hall was in good order. The fence between the hall and Catton Park has been ordered. The Chairman thanked Councillor Leggett for all he does at the Village Hall.

111. CATTON PARK

111.1 Councillor Tingle stated that Catton Park Run is still being well received with approximately 120 attendees per week. There has been a change around with the Committees to allow for all lines of communication to be open. The Trust is still looking for an administrative assistant to work approximately 5 hours per month to produce agendas and minutes and maintain records. The Trust is also looking into acquiring planning permission to change the use of the Park to allow for a wider variety of fundraising events to take place as the current planning permission is very restricted at present.

112. HIGHWAYS

112.1 Correspondence from Norfolk County Council regarding the Parish Partnership Scheme for 2014/15 was considered. It was AGREED that all councilors would give this item some thought so that it can be discussed in full at the next meeting of the Council.

112.2 It was noted that the footpath and hedge outside Holiday House on the south side of Church Street is in disrepair and needs attention. It was also noted that there is a hole in the road at the bottom of George Hall.

113. EMPLOYMENT POLICIES

113.1 It was AGREED that the review of the following policies be deferred until the next meeting of the Council:

- Dignity at Work/Bullying and Harassment;

- Disciplinary;
- Grievance;
- Procedure for hearings by the Disciplinary and Grievance Committee.

114. CORRESPONDENCE

114.1 Chloe Smith MP re. World War One Centenary. It was AGREED all councilors would give this some thought as to what the Council could do to mark the occasion and that it would be discussed in greater detail at the next meeting of the Council.

114.2 Councillor K Leggett re. Norfolk County Council Consultation. Noted.

114.3 Broadland District Council re. Food and Agriculture Hub for Broadland and South Norfolk. Any councilor wishing to make comments is to send them to the Clerk by 4pm on 8th December 2013.

115. Councillor John Arnott reported on the recent Airport Consultancy Committee Meeting held on 4th November 2013. Passenger numbers are up by 12%. A new Marketing Manager has been recruited to build up networks for summer 2015. The Air Academy will be launched late 2015 although there has been some enrolments already. Planning permission has been granted for the Aero Park. A new radar is being fitted as the NDR is upsetting the current one. There have been a few incidents in the previous months but have been quickly dealt with. On the evenings of 28th and 29th November there will be works taking place on the runway but it is hoped that this will not cause any disruption on the roads.

116. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.10pm.

Chairman, 9th December 2013