

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT 7.30 P.M. ON MONDAY 8<sup>TH</sup> JULY 2013**  
**AT THE PAVILION, CHURCH STREET RECREATION GROUND**

**PRESENT:** Mrs A Chandler                      Mr C Green                                      Mr B Honess  
                 Mr B Leggett                              Mr B Palmer                                      Mr B Sabberton-Coe  
                 Mr D Thompson                              Mr G Tingle                                      Mr M Vincent  
                 Miss P Wilkin                                      Mrs J Williams

Mrs J Leggett, Norfolk County Councillor  
Mr K Leggett, Broadland District Councillor  
5 residents

**39. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Mr J Arnott and Ms W Atkinson.

**40. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

Interests were declared as follows –  
Mr B Sabberton-Coe and Mr G Tingle as Trustees of the Catton Park Trust.  
Mr B Leggett as Secretary of the Village Hall Management Committee.

**41. MINUTES OF THE MEETING OF 10.06.2013**

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

**42. MATTERS ARISING**

- 42.1 Correspondence regarding speeding in Spixworth Road was received. It was AGREED that a site meeting should take place with Highways and the Police to seek a satisfactory outcome.
- 42.2 The Clerk stated that the defibrillator was now erected on the wall. Training dates will be emailed out to councillors in the next few days. The Clerk to devise a sign for the defibrillator. Letters to businesses regarding purchasing of a further defibrillator have also been sent.

**43. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the County and District Councillors

A copy of Mrs J Leggett's report and Police report were circulated and attached to the official minutes.

Mr K Leggett reported on various items that are covered in the agenda.

The Clerk was thanked for providing the additional information to residents which was requested at the last meeting.

Residents expressed their concerns with regards to the recent works carried out by the Parish Ranger. Some works reported have not been completed and if they have been completed they have not been done to a satisfactory standard. The Clerk to look into this.

Concerns were once again expressed regarding speeding on the Spixworth Road. It was AGREED that the site meeting would be open to those with an interest in the matter.

Concern was expressed over the new slurry footpath recently laid by Highways in The Warren. Some of the work is still outstanding. The Clerk to contact Chris Mayes at Highways.

The meeting resumed.

#### **44. FINANCE**

##### **44.1. Payments and receipts**

It was AGREED that the list of payments and receipts, with vouchers 134 to 191 in the financial year ending 31.3.2104 with expenditure of £20,548.98 and income of £17,761.38, be approved. The bank reconciliation as at 08.07.2013, and comparison of income and expenditure with the budget was noted.

44.2 The report from the Clerk regarding bank interest rates was discussed. It was AGREED that the Vice-Chairman and Clerk look at this in greater detail and make a final decision.

#### **45. PLANNING**

##### **45.1 Planning Applications**

**20130717**-Application for a New Planning Permission to Replace Extant Planning Permission (20100576)-Side Extension including Room in Roof-9 Spixworth Road, Old Catton, NR6 7NE.

NO OBJECTION

**20130778**-1. Two Storey Side Extension 2. Single Storey Side/Rear Extension-27 Colkett Drive, Old Catton, NR6 7ND.

NO OBJECTION

##### **45.2 Neighbourhood Plan**

Following a meeting with Mr Richard Squires, Broadland District Council, it was AGREED that a working group is formed to look at updating the current Parish Plan as a working document. The Clerk to arrange a meeting.

##### **45.3 Other planning matters**

There were none.

#### **46. CHURCH STREET RECREATION GROUND**

46.1 It was AGREED that in future part of the car park is to be sectioned off when a council meeting is scheduled to allow councillors to park.

It was mutually agreed that the Recreation Ground was looking very good and was a great asset to the council.

#### **47. LAVARÉ PARK**

##### **47.1. Negotiations with the Junior Football Club**

It was noted that the negotiations were progressing well.

##### **47.2 Any other matters requiring attention**

It was AGREED that 'No Dogs Allowed' signs should be erected at each entrance to the park as a matter of urgency.

#### **48. CEMETERY AND CHURCHYARD**

48.1 It was noted that the Churchyard and Cemetery were both in good order.

**49. WAR MEMORIAL**

49.1 Mr B Sabberton-Coe was thanked for de-weeding the War Memorial. Mr J Arnott will be removing the Royal British Legion wreaths on 1<sup>st</sup> August 2013.

**50. BUS SHELTERS**

50.1 It was noted that the Bus Shelters were all in good order.

**51. VILLAGE HALL**

51.1 It was noted that all was in good order and the next meeting of the Management Committee will take place on 25<sup>th</sup> July 2013.

**52. CATTON PARK**

52.1 Mr G Tingle reported on various upcoming events at the Park. He stated that bookings for Hayman Lodge are gradually increasing. An application to the Heritage Lottery Fund has been submitted and a response should be received by September. He thanked Mr K Leggett for organising sponsorship of the dog waste bins. Hay and Charcoal are now on sale. A complaint has been received regarding control of dogs in the park. The Trustees are looking into this.

**53. HIGHWAYS**

53.1 Mr B Leggett gave an update on the information board designed by the Old Catton Society. It was AGREED that the Clerk submits the application to Broadland District Council for approval of the board.

53.2 Mr B Leggett gave an update on the noticeboard by Morrisons Supermarket. It was AGREED that the noticeboard be removed.

54. It was AGREED that the August Parish Council Meeting be cancelled. The September meeting planned to be held on 9<sup>th</sup> September to be changed to 2<sup>nd</sup> September.

**55. CORRESPONDENCE**

55.1 Norwich City Council re. Norwich Airport. Any comments are to be made to the Clerk by 5pm on 9<sup>th</sup> July.

55.2 Norfolk Playing Fields Association re. Membership. It was AGREED to renew membership for a further year.

55.3 Norfolk Association of Local Councils re. Meetings. Any councillor wishing to attend the meetings to inform the Clerk.

55.4 Norfolk RCC re. AGM. Any councillor wishing to attend the meetings to inform the Clerk.

55.5 Norfolk County Council re. Parish Partnerships. It was AGREED that this was good news and once further information is received the Clerk to forward to councillors.

55.6 Norfolk County Council re. Local Transport Body. Any comments are to be made to the Clerk by 5pm on 11<sup>th</sup> July.

55.7 Broadland District Council re. Public Transport Scrutiny Review. Any comments are to be made to the Clerk by 5pm on 19<sup>th</sup> July.

55.8 Broadland District Council re. Site Allocations Consultation-Preferred Options 2013. It was AGREED that a working group study the document and make a detailed response. The Clerk to organise this.

55.9 Local resident re. Maintenance of Recreation Ground. It was AGREED that the Clerk responds stating that Old Catton is a Quality Council and therefore wishes to remain that way and cannot see any way in which cut backs can be made without reducing the current level of maintenance.

55.10 Miss P Wilkin stated that she had attended Hall School with the Chairman and was amazed by the work carried out there. She urged other councillors to go and have a look round.

**56. MATTERS FOR FUTURE MEETINGS**

Any matters for future meetings to be given to the Clerk.

**57. DATES FOR NEXT MEETING**

Parish Council – Monday 2<sup>nd</sup> September 2013, 7.30pm at the Pavilion.

Parish Council – Monday 14<sup>th</sup> October 2013, 7.30pm at the Pavilion.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.50pm.

Chairman, 2<sup>nd</sup> September 2013