

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING
OF THE PLANNING AND PROPERTY COMMITTEE,
HELD AT 7.00 PM ON MONDAY 9TH JANUARY 2012,
AT THE PAVILION, CHURCH STREET**

PRESENT: Chairman - Mr B Sabberton-Coe
Mr J Arnott Mr C Green Mr B Leggett
Mr G Tingle Mr D Thompson Miss P Wilkin

APOLOGIES: Mr J Arnott Mrs A Chandler Mr B Honess

The Chairman welcomed everybody to the meeting.

75. DECLARATIONS OF INTEREST

Mr B Leggett declared his interest in agenda item 9.2. Trees in Churchyard as the tree in question adjoined his property

76. MINUTES OF THE MEETING OF 14.11.2011

The minutes of the meeting, which had been confirmed and adopted by the Council, were signed by the Chairman.

77. MATTERS ARISING FROM THE MINUTES

Minute 73.2. Path at Oak Lane. It was noted that an application had been made for a grant to Norfolk County Council but its success would not be known until later in the month. Mr G Tingle would be meeting with Norfolk County Council's Highways officer again to discuss the specification for the proposed path.

78. PLANNING

78.1. Planning applications.

Recommendations were made as the attached list.

78.2. Development at Spixworth Road

It was understood that the planning application was progressing. The draft S106 agreement was the same as the original with all monies being payable before building commenced. The Council would need to discuss how to use this funding but provision of additional and potential re siting of the existing playground would be affected by discussions with the layout for football and the ongoing discussions with the Junior Football Club.

78.3. Development at Dowding Road

As a result of the letter to the Chief Executive of the City Council about the S106 funding for recreation the City Council wished to know the justification for the request and what was needed. It was AGREED that additional equipment for older children and more adult fitness equipment was needed at the Recreation Ground.

79. CHURCH STREET RECREATION GROUND

79.1. Car Park

No progress had been made but it was AGREED to continue to review the topic at each meeting.

79.2. Boundary with Woodland Drive

Mr J Arnott and Mr G Tingle had the work in hand.

79.3. Other matters

It was AGREED to authorise Mr D Thompson and Mr B Sabberton-Coe to accept a quotation to replace the door to the meeting room.

It was AGREED to consider building an entrance porch at the Pavilion

80. LAVARE` PARK

80.1. Condition of the ground

It was noted that Norse would be carrying out the work to verti drain the new land and then to feed it in the near future.

80.2. Potential lease with Old Catton Junior Football Club

Nothing had been heard from the Club but Broadland District Council's head of planning had offered to attend a joint meeting along with an officer of the Football Foundation. It was AGREED to arrange this meeting for 6.30 pm on Monday 13th February 2012 if possible, before the Planning and Property Committee meeting.

80.3. Maintenance

It was AGREED to enter into a contract with the Garden Guardian in accordance with the quotation in the sum of £1,045.00. This would cover 21 cuts of the field but finish at the end of October. If further cutting was needed in November and December this would be done by the Groundsman.

81. CEMETERY

It was AGREED to arrange for one of the Parish Council's Recreation Ground Supervisors to cut around the graves regularly.

81. CHURCHYARD

81.1. Tractor mowing. It was AGREED to accept the Garden Guardian's quotation in the sum of £549.00 to cut the open areas 16 times until the end of October 2012. If further cutting was necessary this would be done by the Council's staff.

81.2. Oak tree

James Oxbury had been asked to assess and quote for work needed to the Oak tree adjacent to Garrick Green.

82. WAR MEMORIAL

Three Quotations for the work to surface the garden areas were considered and it was AGREED to accept the lowest, from C W Paving in the sum of £795.00. The colour of the blocks to be used would be confirmed after samples had been checked.

83. WORK IN PROGRESS

It was AGREED to consider using young offenders for minor works in the Village like digging out nettles in footways.

84. HIGHWAY MATTERS

84.1. Bollards in the verge at Church Street

As a result of Mrs Leggett's intervention Norfolk County Council had agreed that timber bollards could be placed in the verge to stop vehicles driving on the grass if the Parish Council was prepared to pay for the work. Norfolk County Council had quoted for four posts in two different widths at prices of £407.08 to £581.77. It was AGREED to ask Norfolk County Council if just two bollards of 150 mm diameter could be provided. It was AGREED to ask the Finance and Policy Committee to allocate funding from the contingency provision for this expenditure.

84.2. Cutting Norfolk County Council's highways verges

It was AGREED to accept the Garden Guardian's quotation in the sum of £2,585.00; and noted that this would be reimbursed by Norfolk County Council.

84.3. Overhanging hedges

It was AGREED to write to residents whose hedges were growing over footpaths asking them to cut the growth back to clear the path, also to mention this in the next newsletter.

84.4. Provision of a litter bin near bus stop at eastern end of Lodge Lane

It was AGREED to ask Broadland District Council to provide and empty a litter bin here to deal with rubbish left by people waiting for the bus.

84.5. Other matters

Various defects would be reported to Norfolk County Council for attention and letters sent to residents whose hedges were overhanging the highway.

85. OTHER MATTERS

It was AGREED to look into availability of grants and to establish the need for a new bus shelter at Lodge Lane.

The Chairman thanked everybody for attending and closed the meeting at 8.35 pm.

Chairman, 9th January 2012