

OLD CATTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT 7.30 P.M. ON MONDAY 10TH DECEMBER 2012
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Chairman – Mr B Sabberton-Coe
Mr J Arnott Mrs A Chandler Mr C Green
Mr B Honess Mr B Leggett Mr B Palmer
Mr D Thompson Mr G Tingle Mr M Vincent

Mrs J Leggett, Norfolk County Councillor
Mr K Leggett, Broadland District Councillor

5 residents

APOLOGIES for absence were accepted from Miss P Wilkin and Mrs J Williams

The Chairman welcomed everybody to the meeting

67. DECLARATIONS OF INTEREST

Interests were declared as follows –

Mr B Sabberton-Coe as a Trustee of the Catton Park Trust and the Village Hall Management Committee.

Mr B Leggett as Secretary of the Village Hall Management Committee

68. MINUTES OF THE MEETING OF 12.11.2012

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

69. MATTERS ARISING

It was noted that Broadland District Council had advertised the vacancy for a Councillor. If electors had not called for an election by 12th December 2012 the Council would be asked to co-opt to fill the vacancy.

It was noted that First Buses had written to say that it would run two additional journeys along Spixworth Road and George Hall in 2013.

The meeting was adjourned for public discussion.

Mrs J Leggett reported on the work of Norfolk County Council. She reported that the next SNAP meeting would be held at 7.30 pm on 5th February 2013; it was intended to include representatives of other agencies, like Highways at future meetings. Norfolk County Council had agreed not to turn out the street lights at Catton Court in the night.

Mrs Leggett's written report from the Catton Park Trust was received.

The meeting resumed.

70. FINANCE

70.1. Payments and receipts

Mrs A Chandler PROPOSED and it was AGREED that the list of payments and receipts, with vouchers 405 to 444 with expenditure of £11,435.40 and income of £2,466.35 be approved. The bank reconciliation and comparison with the budget were noted

70.2. Budget

It was noted that residents had expressed concern about a potential budget increase during public discussion. Because of the changes the government had made to council tax benefit arrangements Broadland District Council was unable to say what the tax base (the number of Band D properties in the Village) would be. It was AGREED to defer setting the precept and budget until the January 2013 meeting when; hopefully, Broadland District Council would have determined the tax base.

70.3. Quotations for insurance

Two quotations had been obtained and it was AGREED to accept the lowest, from Zurich Insurance plc, the current insurer, for a three year period, in the sum of £3,486.80 per year.

71. PLANNING

71.1. Planning applications.

Three applications were approved as the attached list.

71.2. Other planning matters

- Members had read an e mailed letter from a resident about the planning application by Beyond Green Developments but had no comment to make
- It was noted that demolition of the unauthorised garage at 27a Catton Chase had not yet taken place.

72. RECRUITMENT OF NEW CLERK

It was AGREED that the Chairman, Vice Chairman and Mr M Vincent would form the selection and interview panel. It was noted that some suitable applications had been received. Interviews would take place on 10th January 2013 and a recommendation for an appointment made to the Council on 14th January 2013.

73. CHURCH STREET RECREATION GROUND

73.1. New seats.

The order had yet to be placed

73.2. Jubilee tree.

It was noted with thanks that the Old Catton Society had planted a Hornbeam tree in celebration of the Queen's Diamond Jubilee

73.3. Defibrillator

This had yet to be purchased as the participants in the training had yet to be identified

74. LAVARE`PARK

74.1. Surface of the new car park.

Mr G Tingle had been in discussion with Taylor Wimpey about the problems with finding an acceptable surface for the car park as the Environment Agency had not been convinced to allow a non permeable tarmac surface with a deep borehole soakaway. Mr G Tingle reported and brought samples of the materials he considered to be suitable. It was AGREED to approve the method suggested and to authorise Mr G Tingle to deal with Taylor Wimpey to implement this option. Members were very grateful for Mr Tingle's work and expertise.

74.2. Progress with negotiations with the Junior Football Club.

There had been no communication from the JFC despite requests for further discussion. It was AGREED to encourage the JFC to respond speedily

75. CEMETERY AND CHURCHYARD

75.1. Cemetery. Mr C Green reported that all was in order.

75.2. Churchyard.

It was noted that the faculty application to carry out the tree works had been approved and an order for the work placed

76. COMMUNITY CONSTRUCTION FUND

Mrs J Leggett had reported that Norfolk County Council would make more money available in March for projects that already had planning permission (if required). However, members had no suggestions for appropriate projects

77. REVIEW OF STANDING ORDERS

It was AGREED to amend the Standing Orders to include adherence to the new Code of Conduct and to change the order relating to the election of Chairman. The Chairman would be elected to serve for the council's election period (normally four years) with the option of a second term, with a maximum of two terms

78. HIGHWAYS

Members were asked to identify work for the next visit of the Highways Rangers

79. CORRESPONDENCE

The attached list was noted

It was AGREED to consider the requests for grants at the next meeting

80. VILLAGE HALL MANAGEMENT COMMITTEE

There was nothing to report

81. NEXT MEETING

It was AGREED to include the following items on the agenda for the next meeting –

- The interim internal audit report
- A potential fete or event
- Requests for grants

There being no further business the Chairman thanked everybody for attending, wished them well for the festive season and closed the meeting at 8.50 pm.

Chairman, 14th January 2013