

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD ON THURSDAY 13<sup>TH</sup> MAY, 2010,**  
**AT 7.30 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Chairman – Mrs G Masdin  
Mrs A Chandler      Mr B Sabberton-Coe      Mr M Vincent  
Mrs J Williams

**APOLOGIES:** Mr B Palmer      Mrs A Riches      Mr D Thompson

The Chairman welcomed everybody to the meeting.

**73. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**74. MINUTES OF THE MEETING OF 8.4.2010**

The minutes, which had been confirmed and adopted by the Council, were signed by the Chairman.

**75. MATTERS ARISING FROM THE MINUTES**

Minute 70.2. It was noted that an article in the local press had stated that an agreement had been reached between Norfolk County Council and its contractor, May Gurney, to deal with the defects in road surface dressing. The Council would be notified of a road closure when the affected part of St Faiths Road was programmed for re-surfacing.

**76. FINANCE, FINAL ACCOUNTS, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET**

76.1. The attached list of vouchers 17 to 67 with payments totalling £29,004.89 and receipts of £81,266.36 were approved. The bank reconciliation and comparison with budget were noted. It was AGREED to only order two copies of the Local Council Review.

**77. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT**

Members had studied the guidance on internal audit procedures and the Chairman had reviewed the up to date Practitioners' Guide and these were discussed. The requirements of regulations 4 and 6 of the Accounts and Audit Regulations had been noted and it was AGREED that the requirements had been fulfilled.

It was noted that the internal auditor's recommendations for previous years had been thoroughly discussed and implemented.

The current internal audit programme was checked and AGREED.

It was AGREED to re-appoint Auditing Solutions Limited, of Chippenham, Wiltshire, a wholly independent company, as internal auditors.

#### **78. ACCOUNTS OF THE YEAR ENDING 31.3.2010**

The accounts were discussed and approved; it was AGREED to recommend that the Parish Council accept the accounts.

#### **79. GRANT FOR WORLD SCOUT JAMBOREE**

It was AGREED to give a grant of £100.00, under Section 137 of the Local Government Act 1972, to the 44<sup>th</sup> Norwich Scouts. An Old Catton scout had been selected as one of thirty six scouts to represent Norfolk and had to raise £2,000.00 in order to attend the Jamboree in Sweden in 2011.

#### **80. HIGHWAYS MATTERS**

80.1. It was noted Mr B Leggett had resigned as a member of the Village Speedwatch team.

80.2. It was AGREED to support a proposal for new double yellow lines at Dixons Fold.

#### **81. CORRESPONDENCE**

The attached list of correspondence was noted.

#### **82. FEE FOR NETBALL CAMP**

It was AGREED to charge £200.00 for the netball 'camp' that would be held at the Recreation Ground from 26<sup>th</sup> to 30<sup>th</sup> July 2010.

#### **83. MATTERS FOR FUTURE DISCUSSION**

It was AGREED to review the insurance cover at a future meeting.

The Chairman thanked everybody for attending and closed the meeting at 8.50 p.m.

Chairman 10.6.2010